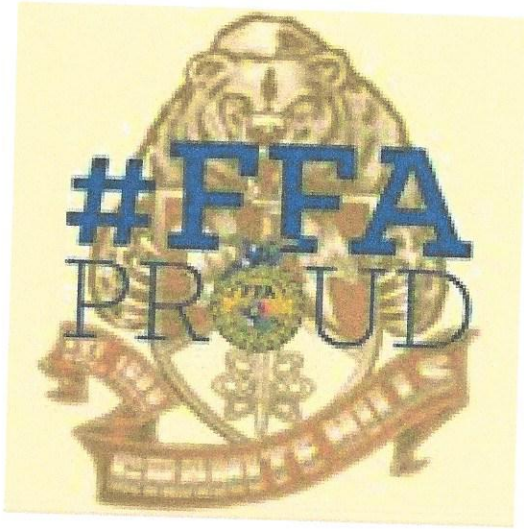


Teacher Internship Report: Granite Hills High School



Lori Broz
Granite Hills High School
November 2017



Section 1



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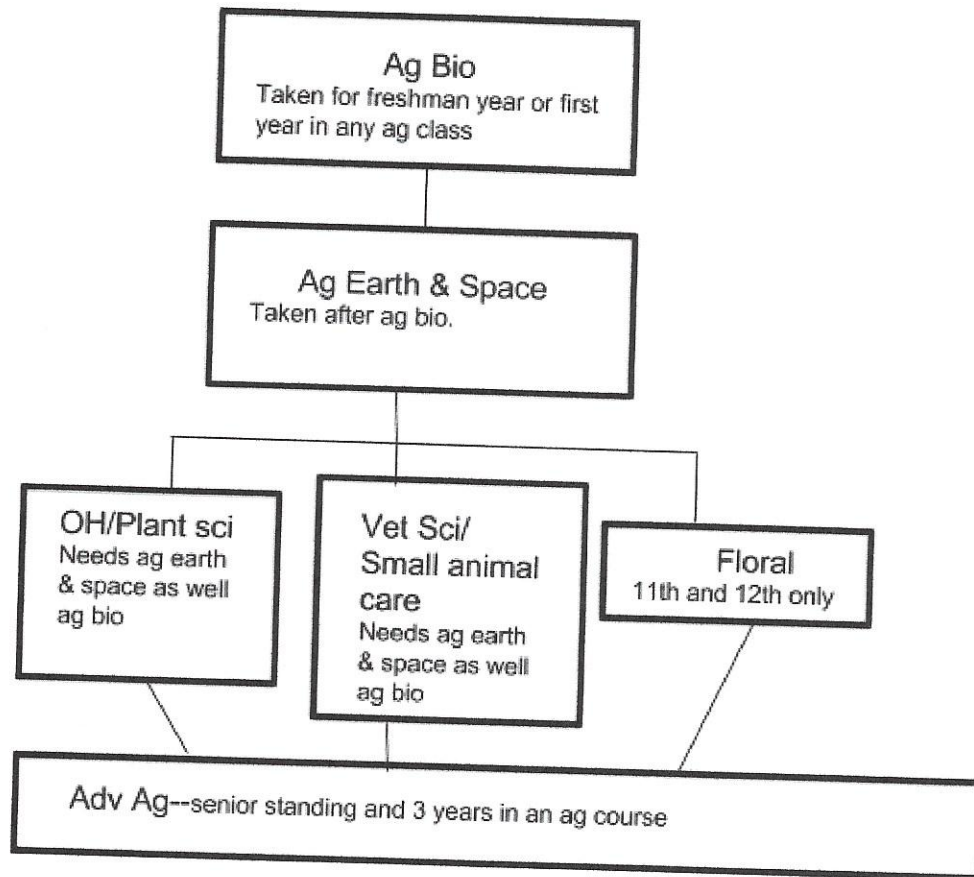
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2. Leadership and Citizen Development
3. Practical Application of Agriculture Skills
4. Qualified and Professional Personnel
5. Facilities, Equipment, and Materials
6. Community, Business, and Industry Involvement
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Criteria 1-Curriculum and Instruction

1A: The Granite Hills High School Agricultural Department takes pride in making sure that classes and curriculum embody the three circles: Classroom, FFA, and SAE (Supervised Agricultural Experience). Students are required, in all of their agricultural classes, to participate in a minimum of four FFA activities per semester, in addition to completing at least five hours in a SAE project. We encourage all students to participate in a wide variety of leadership activities that include: speaking contests, conferences and conventions, judging teams, serving as officers, etc.

1B: The agricultural courses offered at Granite Hills high school are both college and career readiness based. All agricultural courses are A-G approved and we hope to one day have a dual enrollment course with our local community college. We have two course sequences available for students, Plant Science and Animal Science.



Plant Science	Animal Science
*Freshman year Agricultural biology *Sophomore year Agricultural Earth and Space *Junior year Ornamental Horticulture Plant science Floral *Senior year Advanced Agriculture	*Freshman year Agricultural biology *Sophomore year Agricultural Earth and Space *Junior year Veterinary Science Small animal care *Senior year Advanced Agriculture

1C: Our career paths have been identified with in our Comprehensive Program Plan.



1D: Granite Hills High School prides itself with creating a master schedule that maximizes the student's' interests and desire to be a program completer. This requires students to follow the appropriate sequence of agricultural classes for their desired path. Our counselors make every effort to accommodate the approved sequence of agriculture courses; however, in a small school it is sometimes prudent to be flexible.

1E: Granite Hills High School Agricultural Department focuses on career awareness with all students. Career awareness comes in many forms such as: research projects, guest speakers, teacher and student lead discussions, meaningful field trips, and hands on skill building. This year students will be learning from a guest speaker how to correctly divide and reproduce two different kinds of potatoes. In this school year students will also explore fetal pigs in their animal science and vet science courses. Furthermore, Granite Hills FFA offers students the opportunity to gain career awareness and readiness through the following Career Development Events and Leadership Development Events: Citrus evaluation, Livestock evaluation, Cooperatives contest, Job interview contest, Extemporaneous speaking contest, Creed speaking contest, and impromptu public speaking contest. Each of these events provides students with relatable knowledge and experience in the given field.

1F: Technology is a huge aspect within GHHS (Granite Hills High School) and GHHS Agricultural Department. Each student is equipped with their own chromebook or ipad, that is issued to them through the school site. Students are expected to bring their device with them to



every class including their agricultural classes, as everyday throughout the class period they will need them for assignments and daily work. Our department has a discipline policy for students that do not bring their device to school each day as our classes run off of google classroom. Each classroom is equipped with a computer and projector to enhance the student's learning experience.

1G: In addition to being an extension within our classrooms, the one to one devices are a necessary for the SAE component of our program. Each student enrolled in an agricultural class is required to complete an SAE project for 10% of their grade. The students use their devices to research projects, to complete written assignments regarding their project, as well as keep their AET record book up to date.

1H: As stated above, each student is required to complete an SAE project and AET record book as 10% of their grade. At the beginning of the year, each student is taught how to use and navigate using the AET Recordbook system. They are required to update their record books every other week and it will be checked each semester as part of their grade. Record books are checked for accuracy and completeness.

1I: Record books that pre-date the AET Recordbook system were sent home with students to be converted and updated to the AET Recordbook system for universal access, as long as the students remain on the department's R2 roster.



1J: All of the Granite Hills High School Agriculture Courses meet either a high school elective, fine arts, or science credit. All courses are UC/CSU approved



Criteria 2-Leadership and Citizenship Development

2A: In 1999 the Granite Hills FFA chapter was chartered by the State FFA Association.

2B: Our chapter's Program of Activities is updated annually by our Chapter President with the guidance of the Officer Team and FFA Advisors. Collectively the team decides what changes they would like to make and the President makes the changes. Following the final advisor approval, the POA is printed and placed in a binder. The binder can be viewed at our annual Fall banquet. Besides being sent to the Regional Supervisor, a copy of the POA is also sent to our site principal, and superintendent.

2C: Similar to the SAE requirement, students are also required to participate in the FFA Leadership Activities as 10% of their grade. In order to receive credit for this portion of their grade, students participate in a minimum of four FFA activities each semester. Examples of FFA activities to meet this requirement include, fundraisers, chapter meetings, Career Development Events, or Leadership Development Events. There are several opportunities each semester for student to earn these points.

2D: At the beginning of each year, every student fills out a student data sheet that is used to add them to our department's R2 roster. This means that their dues will be paid for their membership



in the State and National Association, allowing them to participate in activities at the chapter, state, and national level.

2E: Attached is the previous year's checklist of FFA Activities. It is evident that the advisors surpass the minimum requirements.

2F: Students in Granite Hills FFA are active within the organization not only because of grade requirements, but also because they enjoy the activities and social interactions. Our students do not meet the minimum of 80% of the membership attending at least four FFA events annually as evidenced by our activity sign-in sheets, field trip roster, and incentive point records. A large part of why the students do not meet this percentage is due to the fact that in 2014 the program dwindled and lost all of its agricultural teachers for a semester. In the second winter semester 2016 an agriculture teacher was added, then at the beginning of the 2016-2017 year two new teachers replaced the current agriculture teachers. Although so much change has taken place students readily participate in our chapter meetings, our local opening and closing contest, and chapter fundraisers. Since students are required to participate in four activities per semester, it hinders grades if they have not attended at least four per year. According to our department records, about 50% of our students meet the minimum of four activities per year requirement.



Criteria 3- Practical Application of Agriculture Skills

3A: Supervised Agriculture Experience projects play a major role in every agriculture student's coursework at Granite Hills High School. Each semester students are required to have an SAE project that counts for 10% of their overall grade. In order to receive credit for this project, they are required to complete a minimum of five hours outside of class time in an ag-related project and have an up to date AET record book. The most common projects at Granite Hills High School include: small animal projects, fruit and crop placement, and nursery operations. For students with livestock projects, many are able to keep their animal at our school agriculture unit. We currently have a greenhouse/ raised bed unit that we have a small pen set up for chickens. Rabbits must be housed at the student's home, although we do house some in the agriculture class if needed. Many of our students work in the crop fields and do crop placement SAE's. The students that utilize the greenhouse have nursery operations SAE's. Many students grow their own plants for sale or manage the greenhouse for the Granite Hills Agricultural Department.

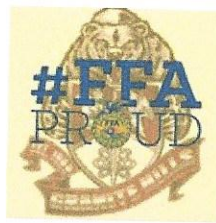
3B: First year (freshman) students enrolled in an agriculture course will start their project once they have enrolled in the course. This allows them much needed time to learn about the FFA and SAE projects that are required of them and what they should look like. Students that enroll in an agriculture class for the first time as a sophomore, junior, or senior will complete an SAE project for each semester.



3C: According to our department records 70% of all continuing students have active SAE projects. This is proven through their SAE write-up which is collected twice a year.

3D: Each time an advisor visits a student project, it is recorded using the AET "SAE Visit Manager." The advisor has a record on hand as well as a copy is handed/emailed to the student along with pictures of the visit and recommendations. This can take a considerable amount of time as so many of our projects are at home or placement projects. These project visits include checking on animal health, weight, and project progress.

3E: The Granite Hills High School Agriculture Department currently has one vehicle (2004 Ford F-250), and one 16' bumper pull aluminum livestock trailer. We use the truck for small field trips and to haul the livestock trailer when our two fairs take place.



Criteria 4- Qualified and Professional Personnel

4A: Both of the GHHS Agriculture Teachers hold the Single-Subject Agriculture Credential, in addition to our Agriculture Specialist Credential. The credentials can be found either online through the California Commission on Teacher Credentialing, in our department's comprehensive program plan, or at the Porterville Unified School District Office.

4B: The agriculture teachers at GHHS attend multiple professional development events throughout the year. The events are recorded by the San Joaquin Regional Supervisor. The events include, but are not limited to:

CATA Summer Conference

Regional Meetings

CATA Regional Roadshow

New Professionals

4C/D: As a department, we meet each Monday during our lunch time. Each time we meet, we record the meeting agenda and minutes in our shared Google Drive. These agendas are also shared with the GHHS administration, which holds us accountable and allows administration to keep up with all that is happening. Since these documents are electronic we have easy access and ability to refer back.

4E: Granite Hills High School has two forms of reimbursement. You must have the receipt and complete the appropriate ASB form for FFA items. Other items like conference reimbursements,



need to be submitted prior to the conference/expense and then re-submitted with receipts after the trip. In order to minimize reimbursements the school allows us to set up purchase orders. Check requests that are submitted through the ASB FFA account must be accompanied by a pre-approval from the officer team. Fuel is paid for through our agriculture account within the district office.



Criteria 5- Facilities, Equipment, and Materials

5A: Granite Hills High School is currently working on updating and gaining fully functioning facilities. We have a greenhouse unit with a functioning, yet outdated greenhouse. We have two shade areas that need new shade tables. We just recently updated the shade cloth on both the greenhouse and shade areas, and are slowly starting to update the interior of the greenhouse. There are two agriculture classrooms side by side with an adjoining room and offices for each room. The rooms are right next to the greenhouse unit for easy convenient student access. The lack of a livestock farm has been acknowledged at the district level and we are currently in the process of securing a space on campus that would serve as the livestock facility.

5B: Storage for Granite Hills High School Agriculture Department is currently next to our small chicken coop in the greenhouse unit, as well as a Rubbermaid storage unit for our nursery tools. We currently store all of our livestock and large FFA items in the wood shed next to the chicken coop. Our offices have ample storage for all class and office supplies. The room between our two agricultural classrooms is the officer room and we utilize it for storage of FFA supplies. Our classrooms both have an abundance of storage cabinets that line both sides of our classrooms.

5C: Granite Hills High School Agricultural students have several SAE project options available to them. Students interested in livestock SAE projects are required to keep their animal at home due to the lack of livestock facilities. Students are allowed to keep many small animal projects on school campus. Meat broilers are the only livestock allowed to be housed in the greenhouse unit, and rabbits are the only livestock allowed to be housed inside the agricultural classrooms at the present time. In order to keep any livestock on the school campus students are required to sign a contract agreeing to keep the area clean and to participate in clean up days at the farm. They are not required to pay rent. Our students that have horticulture projects house their projects in the greenhouse, and shade areas.

5D: Each teacher within the district is issued a district gmail account. All accounts are with Google Apps for Education, meaning we have access to Gmail, Google drive, and more.

5E: Organization and cleanliness is key. I instill organization into each of my students. They know all areas must remain clean and tidy in order to be fully functional. GHHS Agriculture Instructors work hard to keep our designated areas clean and organized. Our greenhouse unit is still in need of some much needed TLC, however we have started with small projects and will continue to take small steps in bettering the unit. Flower coolers are maintained by the classes as well as the instructor to ensure sterilization between each flower order.



5F: Many different tools and equipment are used throughout each area of the agricultural department. Quality maintenance and repair are crucial to the longevity of the tool. Our vehicles are maintained by a mixture of the agricultural department, transportation, and local auto mechanic. Each vehicle is serviced regularly for oil changes, tire rotation and replacement, etc. Most maintenance is done by the local auto mechanics.



Criteria 6-Community,Business and Industry Involvement

6A: The Granite Hills High School Advisory Committee is made up of many members of the community that represents the industry pathways offered at Granite Hills High School. The membership consists of educators, and crop specialists with the hope of one day adding a animal science member. The committee meets a minimum of two times per year, usually three, to discuss the department's accomplishments, future plans, and vision while giving their advice on each subject.

6B: As stated above, the advisory committee meets at least twice a year. Danell Daniel is our Secretary and she keeps minutes that are then shared within a Google Doc for everyone to access. The minutes include the following:

Date, Time

Attendance

Minutes from previous meeting

Old business

New business

Next meeting date

Time adjourned



6C: At our September meeting, the primary objective was to accomplish gathering thoughts and ideas about the livestock facility. The secondary objective was to accomplish ideas for how to make our last minute agricultural mechanics class to fit in our overall plan. We came to the conclusions that the livestock facility was going to be a much larger monetary drain than we first had thought, but that it would still work as long as the plan was completed a piece at a time. We are hoping to add a pathway of agriculture construction, as students really seem to respond to the hands on mechanic side of agriculture.

6D: The advisory committee chair is Charlie Abee. His contract information is available upon request as well as on the cover of our AIG that was submitted to our regional supervisor. The rest of the committee is as listed: Scott Scheufele.



Criteria 7- Career Guidance

7A: The curriculum used by each of the agriculture instructors at GHHS includes career exploration. This exploration comes in many ways such as:

- *Floral arrangement for floral and event planning careers
- *Plant propagation and landscaping for ornamental horticulture and crop science careers, and so much
- *Basic irrigation repair and woodworking skills for those going into agricultural mechanic careers
- *Basic genetics for those going into agricultural science careers
- *Agriculture exploration project for students to research different careers, and companies that they are interested in.

Students meet with their counselors each year in the spring to discuss their college and career options to share with each student.

7B: Student data sheets are completed at the beginning of the school year by each agriculture student. Students that have been in agriculture classes still complete a new sheet each year. Updating this form allows them to update their information.



7C: This year we are looking into creating a agriculture construction course to capstone our basic ag mechanics. We will hopefully have the course approved and in the books for this next school year.



Criteria 8- Program Promotion

8A: This year we are planning to increase our program recruitment. Our FFA Officer Team has made program recruitment a goal as well and have helped us by advertising our program. The team has created new, exciting activities for our FFA events that entices students to see what the program has to offer. We are not able to recruit in our district as we would be competing with the pathways, but our students help us recruit on campus. This year we recruited the first week of school by having a freshman week. During this week we had fun games and showcased our program with flyers, brochures, and booths .

8B: Granite Hills FFA struggles with finances from time to time since they have not been managed well in previous years. We have been working hard using fundraisers to rebuild our ASB account. We have also started an ASB account for our Annual Roping Benefit. This account helps fund students going to different FFA events.

8C: As previously stated, GHHS can not recruit at other schools, but we can recruit freshman from our own school. This year we started this by having a freshman week at the beginning of school, and we hope to have a booth this year when incoming freshman come to the high school for the first time.



Criteria 9- Program Accountability and Planning

9A: We have a Comprehensive Program Plan that was just made this last year. There are printed copies and electronic copies on file. The electronic copies make it easy for updating yearly. The Comprehensive Program Plan is very accessible to all teachers, administration, and agricultural students.

9B: Update to the Program Plan will be submitted to our Regional Supervisor yearly by November 15th. This includes the 5 year Equipment Acquisition Schedule, Chart of Responsibilities, FFA Program of Activities, Advisory Committee Roster and Meeting Minutes. The regional supervisor will be able to verify this.

9C: All graduates are emailed, or called and asked about the "Graduate Follow-Up Survey". Questions include their current employment or school enrollment. The data is used for the R-2 submission as well as departmental statistics. We have decided that we will continue with the digital method since it seems to be more effective and gains a higher number of responses.

9D: Each of the graduate responses this year were recorded and successfully entered into the R-2 database by October 15th. This is done right after our student data sheets are entered.



9E: Retention can be difficult at a small school. Many electives are offered at Granite Hills High School that conflict during the scheduling process. Students are also required to take certain classes their freshman and sophomore year, our solution to this was to make an agricultural biology class for our freshmen and an agricultural earth and space for our sophomores since they are required to take those classes their first two years. We hope that by possibly opening up an agricultural construction course sequence we will retain more students.

9F: This year, the department head submitted the R-2, AIG Expenditure Report, and FFA Roster before October 15th. This can be verified through the R-2 website.



Criteria 10: Lab and Shop Based Classes

10A: We do not meet the required class size numbers in all of our classes. Currently our agriculture mechanics class is the only class that goes above the appropriate count. All class can have 28 students except a shop class, this class is capped at 22 students. Our agriculture mechanics class is enrolled with 27 students. We have discussed class sizes with our counselors and administration and they are working hard towards keeping our classes capped at the correct sizes. Our class sizes are closer to the correct size this year in comparison to last. We are hopeful that our counselors will continue to keep our class sizes down.

10B: The total number of students that enrolled in agriculture classes currently does exceed the 75 students for each teacher. According to our R-2 data, the numbers are as follows:

1st Year: 70

2nd Year: 26

3rd Year: 64

4th Year: 77

This gives us a total of 237 students. If you divide that among the two full time teachers, each teacher has 118.5 students.



Criteria 11- Full Year Employment

11A: Each agriculture instructor has a 12 month contract. In addition to our regular contract, we are also given and FFA Advisory stipend of 1,152.84. We are allotted 150 hours for summer pay as well as 150 hours for non-contractual days during the school year that we can time card. The department head is given a stipend of 3,741.84.

11B: All of the agriculture instructors at Granite Hills High School teach six periods out of the 7. We are on a block schedule so teacher preps are every other day unless you have a first period prep. This prep is shorter but it is homeroom so you have it daily. We do not have an SAE supervision period and I do not see one coming our way in the near future, as we have more pertinent goals to attend to first.



Criteria 12- Program Achievement

12A: Granite Hills FFA has been working towards a better program since January 2016. We have increased our involvement in meeting attendance, speaking events, conferences, and award applications.

This year for award applications we had two students receive their State FFA Degree, and many gain their greenhand and chapter degrees. We had one regional proficiency finalists for swine production and a sectional finalist for poultry production.

In the area of CDE's, we started a livestock judging team, a Cooperative Marketing team coached by myself. We plan on placing higher this year, as this last year they did not understand the competition.

In the area of LDE's, we coached students in the following areas: Extemporaneous, Job interview, and we had 4 run for sectional officer, one made it to the speeches.

Overall, we had a very productive year and plan to see continued growth and success in the coming years.

ANNUAL FFA CHAPTER ACTIVITIES CHECK SHEET

Year 2016-2017 School Granite Hills High School

Must meet at least 12 areas

ACTIVITY	NUMBER OF PARTICIPANTS
Attended the following:	
Greenhand Conference	
Made For Excellence Conference	1
Advanced Leadership Academy	5
Chapter Officer Leadership Conference	
Spring Region Meeting	3
State Leadership Conference	10
National Convention	
Submitted the following:	
State Degree Application	2
American Degree Application	
Proficiency Award Application - Section	
Chapter Award Application - State	
Scholarship Application - State	
Participated in the following:	
Opening and Closing Contest - Section	
Best Informed Greenhand Contest - Section	
Co-Op Marketing Quiz - Section	
Creed Recitation - Section	
Extemporaneous Speaking - Section	
Job Interview - Section	
Impromptu Speaking - Section	
Prepared Speaking - Section	
Parliamentary Procedure - Section	
County/District Fair/Show	
Career Development Teams (other than those identified above)	
1 Vet science team	4
2 Banking team	2
3	
Other Activity Above the Chapter Level (Leadership Events/Additional CDE Teams)	
1 Kids day at the Porterville fair	12
2 Porterville fair	9
3 Sectional activity	17
4 Sectional officer app	1
5 scrap book	11
TOTAL AREAS MET	
	12

ANNUAL FFA CHAPTER ACTIVITIES CHECK SHEET

Year 2017-2018

School Granite Hills

Must meet at least 12 areas

ACTIVITY		NUMBER OF PARTICIPANTS
Attended the following:		
Greenhand Conference		2
Made For Excellence Conference		0
Advanced Leadership Academy		0
Chapter Officer Leadership Conference		7
Spring Region Meeting		3
State Leadership Conference		6
National Convention		0
Submitted the following:		
State Degree Application		2
American Degree Application		0
Proficiency Award Application - Section		2
Chapter Award Application - State		0
Scholarship Application - State		0
Participated in the following:		
Opening and Closing Contest - Section		12
Best Informed Greenhand Contest - Section		0
Co-Op Marketing Quiz - Section		3
Creed Recitation - Section		0
Extemporaneous Speaking - Section		1
Job Interview - Section		2
Impromptu Speaking - Section		0
Prepared Speaking - Section		0
Parliamentary Procedure - Section		0
County/District Fair/Show		12
Career Development Teams (other than those identified above)		
1	Livestock judging team	4
2		
3		
Other Activity Above the Chapter Level (Leadership Events/Additional CDE Teams)		
1	Roller towne sequioa section	30
2	Kids day at Porterville Fair	13
3	Sectional officer applicants	4
4	Scrapbook	1
5		
TOTAL AREAS MET		16



Section 2



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Supporting Material 1: Student Data Sheets

At the beginning of each year, each student fills out their information online that is used to add them to our department's R-2 Roster. This means that their dues will be paid for their membership in the State and National FFA Association, allowing them to participate in the activities at the chapter, state, and national levels.

Evidence: Complete Student Enrollment Report



Porterville - Granite Hills

CA0500

Complete Student Enrollment

Student Name	Grad Year	Account Type	Years in Ag	FFA ID	FFA Inv Code
	2018	Member	1		
	2021	Member	1		
	2021	Member	1		
	2021	Member	1		
	2018	Member	1		
	2018	Member	2	602586670	H!CA70
	2019	Member	1		
	2017	Member	1		
	2018	Member	2	602586438	MK7CEU
	2018	Member	2	602586437	5NNI!!
	2019	Member	1		
	2017	Member	1		
	2018	Member	1		
	2021	Member	1		
	2019	Member	1		
	2019	Member	1		
	2018	Member	1		
	2019	Member	1		
	2021	Member	1		
	2020	Member	1		
	2018	Member	1		
	2021	Member	1		
	2018	Member	2	602586452	UP8FM5
	2018	Member	1		
	2020	Member	1		
	2021	Member	1		
	2019	Member	1		
	2019	Member	1		
	2018	Member	2	602586677	QPIK0A
	2018	Member	2	602586566	7AIZY

2020	Member	1		
2018	Member	1		
2019	Member	1		
2020	Member	1		
2018	Member	2	602586580	VE\$SKP
2019	Member	1		
2019	Member	1		
2021	Member	1		
2021	Member	1		
2017	Member	1		
2019	Member	1		
2021	Member	1		
2020	Member	1		
2021	Member	1		
2019	Member	1		
2018	Member	2	602586414	5H62\$
2021	Member	1		
2021	Member	1		
2021	Member	1		
2021	Member	1		
2018	Member	2	602586660	Z565G0
2019	Member	1		
2021	Member	1		
2019	Member	1		
2019	Member	1		
2018	Member	1		
2020	Member	2	602586589	1KJV9R
2018	Member	1		
2018	Member	1		
2021	Member	1		
2021	Member	1		
2020	Member	2	602586593	9OQW
2018	Member	2	602586406	XPZ7SS
2019	Member	1		
2018	Member	2	602586387	01FPHR
2018	Member	2	601410943	
2018	Member	1		

2018	Member	2	602586487	OXA09
2018	Member	3	601632271	ABKSMY
2021	Member	1		
2018	Member	2	602586520	CK3138
2019	Member	1		
2021	Member	1		
2019	Member	2	602586453	CO5H54
2018	Member	1		
2021	Member	1		
2019	Member	1		
2018	Member	2	602586422	O8WMC@
2018	Member	2	602586521	UT1XB
2018	Member	1		
2019	Member	1		
2021	Member	1		
2018	Member	2	602586412	BNX@X
2018	Member	1		
2019	Member	1		
2018	Member	2	602586528	6TRHQT
2021	Member	1		
2020	Member	1		
2019	Member	1		
2021	Member	1		
2021	Member	1		
2018	Member	1		
2021	Member	1		
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2019	Member	1		
2021	Member	1		
2020	Member	1		
2021	Member	1		
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2018	Member	4	601410961	OCBUPJ
2019	Member	2	602586449	9\$FL5O
2021	Member	1		
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2021	Member	1		

	2020	Member	1		
	2019	Member	1		
	2019	Member	1		
	2021	Member	1		
	2019	Member	1		
	2021	Member	1		
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	2018	Member	1		
	2020	Member	1		
	2019	Member	1		
	2021	Member	1		
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	2019	Member	1		

	2018	Member	3	601410974	
	2018	Member	1		
	2018	Member	2	602586476	JIM5Y
	2017	Member	3	601410979	
	2018	Member	2	602586671	Z19C56
	2021	Member	1		
	2018	Member	1		
	2019	Member	1		
	2018	Member	2	602586483	8IJ\$FI
	2019	Member	1		
	2019	Member	1		
	2021	Member	1		
	2021	Member	1		
	2018	Member	2	602586569	JSVIDX
	2021	Member	1		
	2021	Member	1		
	2021	Member	1		
	2018	Member	1		
	2018	Member	2	602586394	\$XDUJC
	2019	Member	1		
	2018	Member	1		
	2018	Member	1		
	2020	Member	1		
	2018	Member	1		
	2019	Member	1		
	2019	Member	1		
	2019	Member	1		
	2019	Member	1		
	2018	Member	1		
	2018	Member	2	601632290	S5TL77
	2018	Member	1		
	2019	Member	1		
	2021	Member	1		
	2019	Member	1		
	2019	Member	1		
	2020	Member	1		
	2019	Member	1		

2019	Member	1		
2020	Member	1		
2019	Member	1		
2019	Member	1		
2019	Member	1		
2021	Member	1		
2018	Member	2	602586646	AS2P\$F
2019	Member	1		
2018	Member	1		
2019	Member	3	601632292	8ZD3NG
2018	Member	2	602586427	\$\$D62
2019	Member	1		
2019	Member	1		
2019	Member	2	602586451	EYV1WM
2021	Member	1		
2021	Member	1		
2019	Member	2	602586458	RO8JTW
2019	Member	1		
2018	Member	1		
2016	Member	2	602586510	GRDFEA
2021	Member	1		
2021	Member	1		
2019	Member	2	602586425	8FMQNW
2021	Member	1		
2019	Member	1		
2017	Member	4	601067189	P6Z6QY
2018	Member	1		
2021	Member	1		
2018	Member	1		
2018	Member	2	602586360	2!NET0
2020	Member	1		
2021	Member	1		
2019	Member	1		
2021	Member	1		
2021	Member	1		
2021	Member	1		
2018	Member	1		

	2021	Member	1		
	2020	Member	1		
	2018	Member	1		
	2018	Member	3	601632303	WJYS87
	2018	Member	1		
	2018	Member	1		
	2019	Member	1		
	2018	Member	1		
	2019	Member	1		
	2021	Member	1		
	2018	Member	3	601411467	
	2018	Member	1		
	2020	Member	1		
	2020	Member	1		
	2018	Member	1		
	2018	Member	1		
	2021	Member	1		
	2021	Member	1		
	2018	Member	2	602586540	3E4K@V
	2018	Member	1		



Supporting Material 2: Agriculture Student Files

Last year we just developed a graduate follow-up that will allow us to track our seniors. We are currently working on putting that into a google form so that each year our senior students can fill out the form and we can have an electronic compilation of their information. Our other students are tracked through their R2 information and AET online information. If the student is not enrolled in an agriculture class each year of high school, if they return their R2 information and AET information is saved and they can pick up where they left off.

Evidence: Graduate Follow-up

R. Graduate Follow Up System

May 30th, 2017

Dear Granite High School Agriculture Program Graduate:

I need your help. You were enrolled in a vocational agriculture classes when you were a student here and I need information on what each student is doing since graduation. Please complete the survey below and return it to us in the enclosed envelope by June 2nd 2017. I appreciate your assistance in completing the Graduate Follow-Up Report.

Agriculture Department Chair-- Lori Broz

Name: _____

Address: _____

City: _____

Phone: _____

Please place a \checkmark mark below your current status. Please check one, and write where next to the checked place.

<input type="checkbox"/>	Two-year college – Ag Major
<input type="checkbox"/>	Two-year college – Non-Ag Major
<input type="checkbox"/>	Four-year college – Ag Major
<input type="checkbox"/>	Four-year college – Non- Ag Major
<input type="checkbox"/>	Employed – Part-time – Ag Job
<input type="checkbox"/>	Employed – Part-time – Non-Ag Job
<input type="checkbox"/>	Employed – Full-time – Ag Job
<input type="checkbox"/>	Employed – Full-time – Non-Ag Job
<input type="checkbox"/>	Military- Enlisted in the U.S. Military
<input type="checkbox"/>	Other-Please explain

Completed by: _____



Supporting Material 3: Course Outlines

Each year, the agriculture instructors spend time updating their course outline for reasons like adding a new unit of instruction to their course.

Evidence: I have attached the course outlines for the agriculture classes I am teaching this year.

- Advanced Agriculture
- Agriculture Biology
- Ornamental Horticulture



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Advanced Agriculture Units, Learning Targets, and State Standards

Semester 1		Semester 2	
Unit 1	Introduction to leadership and FFA (4 wks)	Unit 4	How do we team build (2 wks)
	<p>LT 1.1 –Intro to leadership</p> <p>4.3 Use information and communication technologies to synthesize, summarize, compare, and contrast information from multiple sources</p> <p>2.5 Communicate information and ideas effectively to multiple audiences using a variety of media and formats</p> <p>7.2 Explain the importance of accountability and responsibility in fulfilling personal, community, and workplace roles.</p> <p>9.1 Define leadership and identify the responsibilities, competencies, and behaviors of successful leaders.</p> <p>9.2 Identify the characteristics of successful teams, including leadership, cooperation, collaboration, and effective decision-making skills, as applied in groups, teams, and career technical student organization activities.</p> <p>9.3 Understand the characteristics and benefits of teamwork, leadership, and citizenship in the school, community, and workplace setting.</p> <p>LT 1.2 – FFA</p> <p>10.5 Interpret and explain the aims, purposes, history, and structure of the FFA student organization and know the opportunities it makes available.</p>		<p>LT 4.1 – What has it meant to be in your team</p> <p>9.8 Define the characteristics and benefits of teamwork, leadership, and citizenship in the school, community, and workplace settings.</p> <p>LT 4.2 – Multiple personalities in a team</p> <p>9.10 Understand how to organize and structure work, individually and in teams, for effective performance and the attainment of goals.</p> <p>9.11 Explain multiple approaches to conflict resolution and their appropriateness for a variety of situations in the workplace.</p>



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				<p>LT4.3 – Act that out</p> <p>9.12 <i>Demonstrate how to interact with others in ways that demonstrate respect for individual and cultural differences and for the attitudes and feelings of others.</i></p> <p>9.13 <i>Participate in group or team activities, including those offered by the student organization, that develop skills in leadership, cooperation, collaboration, and effective decision making.</i></p>
U n i t 2	Event planning(7 wk)		U n i t 5	Your sector of AG(5 wks)
	<p>LT 2.1 –Personalities on the team</p> <p>9.10 <i>Understand how to organize and structure work, individually and in teams, for effective performance and the attainment of goals</i></p>			<p>LT 5.1 – Where would you work</p> <p>A6.3 <i>Identify, and electronically access, public and private agricultural organizations.</i></p>
	<p>LT 2.2 – Working with tech and equipment</p> <p>4.3 <i>Use information and communication technologies to synthesize, summarize, compare, and contrast information from multiple sources</i></p>			<p>LT 5.2-- How did FFA prepare you</p> <p>9.9 <i>Identify the ways in which pre-professional associations, such as the Future Farmers of America (FFA), and competitive career development activities enhance academic skills, promote career choices, and contribute to employability</i></p>
	<p>LT 2.3 – Committees</p> <p>3.3 <i>Explore how information and communication are used in decision making.</i></p>			
U n i t 3	Ag Science Fair (6 wk)		U n i t 6	Resume/ Record book(6 wks)
	<p>LT 3.1 – What will I do</p> <p>C13.1 <i>State the steps of the scientific method.</i></p>			<p>LT 6.1 – Record book revision</p> <p>0.3 <i>Construct projects and products specific to the Agriculture and Natural Resources sector requirements and expectations.</i></p>
	<p>LT 3.2 – Fair Project</p> <p>C13.2 <i>Analyze an agricultural problem and devise a solution based on the scientific method.</i></p>			<p>LT 6.2-- Resume</p> <p>10.6 <i>Manage, and actively engage in, a career-related, supervised agricultural experience.</i></p> <p>10.7 <i>Understand the importance of maintaining and completing the California Agricultural Record Book.</i></p>



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Activity Checklist for the whole year:	<ul style="list-style-type: none">Semester 1 finish FFA points-- 9.13 Participate in group or team activities, including those offered by the student organization(FFA),that develop skills in leadership, cooperation, collaboration, and effective decision making.Semester 1 develop/ build on SAE plan-- 10.6 Manage, and actively engage in, a career-related, supervised agricultural experience.Semester 2 finish FFA points-- 9.13 Participate in group or team activities, including those offered by the student organization(FFA), that develop skills in leadership, cooperation, collaboration, and effective decision making.Semester 2 update SAE plan- and finish SAE project- 10.6 Manage, and actively engage in, a career-related, supervised agricultural experience.
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Agriculture Biology

Units, Learning Targets, and State Standards

Semester 1		Semester 2	
Unit 1	Structure/Function and FFA (4 wks)	Unit 4	Ecosystems (7 wks)
	LT 1.1 --How does an animal's body function <i>HS LS1-1- DNA and proteins</i> <i>HS-LS1-2- cells to organs</i> <i>HS-LS1-3- Homeostasis</i> <i>C6.2 Anatomy systems</i> LT 1.2 – FFA/How do you set up an SAE 4.7 What is agriculture 10.5 Learn aims, purposes, history, and structure of the FFA student organization and its opportunities. 10.6 Actively manage supervised agricultural experience.		LT 4.1 – Animals living together <i>HS-LS2-1 Use mathematical representation to explain carrying capacity</i> LT 4.2-- Populations:how they survive,how they change, and humans effects on them. <i>HS-LS2-2 Use mathematical representation to explain factors affecting biodiversity in populations</i> <i>HS-LS2-6 Evaluate how ecosystems stay consistent and evaluate why they may change</i> <i>HS-LS2-7 Evaluate human impact on biodiversity and the environment</i> <i>HS-LS2-8 Evaluate group behavior and how it affects survival/reproduction rates</i> LT 4.3-- Carbon flow with aerobic and anaerobic conditions as well. <i>HS-LS2-3 Explain matter flow with aerobic and anaerobic conditions</i> <i>HS-LS2-4 Use mathematical representation to explain cycling of matter and energy flow in ecosystems</i> <i>HS-LS2-5 Illustrate photosynthesis and cellular respiration cycling carbon</i> • Benchmark #2 no later than February 22nd TBA
Unit 2	Cells and how they work for living things (2.5 wks)	Unit 5	Heredity
	LT 2.1 – Mitosis vs. Meiosis <i>HS-LS1-4 How mitosis keeps life on earth complex</i> <i>C2.0 Examine the interrelationship between agriculture and the environment.</i> LT 2.2-- Photosynthesis		LT 5.1 – Dive deeper into DNA and coding <i>HS- LS3-1 DNA coding and what it does</i> LT 5.2-- Inheritable traits



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	<p>HS-LS1-5 Model photosynthesis turning light to energy</p>		<p>HS- LS3-2 Make and defend a claim based on evidence of inheritable genetic traits</p> <p>LT 5.3-- Variation of a population</p> <p>HS- LS3-3 Use statistics and probability to explain variation populations</p> <ul style="list-style-type: none"> • Benchmark #2 no later than April 11thTBA
Unit 3	<p>Making a molecule and how they are used (2 .5 wks)</p> <p>LT 3.1 --How to make a molecule</p> <p>HS LS1-6 How sugar molecules bond with other elements to form amino acids or other complex molecules</p> <p>LT 3.2-- How molecules are made</p> <p>HS-LS1-7 Demonstrate cellular respiration</p> <ul style="list-style-type: none"> • Benchmark #1 no later than October 20th TBA 	Unit 6	<p>Ag bio project and SAE wrap-up (7 wks)</p> <p>LT 6.1-- Make your ranch</p> <p>4.1 Use electronic reference materials to gather information and produce products and services. 4.2 Employ Web-based communications responsibly and effectively to explore complex systems and issues. 4.3 Use information and communication technologies to synthesize, summarize, compare, and contrast information from multiple sources. 4.4 Discern the quality and value of information collected using digital technologies, and recognize bias and intent of the associated sources. C7.1 Differentiate between genotype and phenotype and describe how dominant and recessive genes function. C7.2 Compare genetic characteristics among cattle, sheep, swine, and horse breeds. C7.3 Predict phenotype and genotype ratios by using a Punnett Square.</p> <p>LT 6.2--SAE wrap up</p> <p>10.6 Manage, and actively engage in, a career-related, supervised agricultural experience. 10.7 Understand the importance of maintaining and completing the California Agricultural Record Book.</p>



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Activity Checklist for the whole year:	<ul style="list-style-type: none">• Semester 1 finish FFA points-- 9.13 Participate in group or team activities, including those offered by the student organization(FFA),that develop skills in leadership, cooperation, collaboration, and effective decision making.• Semester 1 develop/ build on SAE plan-- 10.6 Manage, and actively engage in, a career-related, supervised agricultural experience.• Semester 2 finish FFA points-- 9.13 Participate in group or team activities, including those offered by the student organization(FFA), that develop skills in leadership, cooperation, collaboration, and effective decision making.• Semester 2 update SAE plan- and finish SAE project- 10.6 Manage, and actively engage in, a career-related, supervised agricultural experience.	
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Ornamental Horticulture

Units, Learning Targets, and State Standards

Semester 1		Semester 2	
Unit 1	Introduction to Horticulture and FFA (3 wks)	Unit 4	SAE planning (2 wks)
	<p>LT 1.1 –Intro to Horticulture 4.3 Use information and communication technologies to synthesize, summarize, compare, and contrast information from multiple sources F1.1 Practice how to classify and identify plants by order, family, genus, and species.</p> <p>LT 1.2 – FFA 10.5 Interpret and explain the aims, purposes, history, and structure of the FFA student organization and know the opportunities it makes available.</p>		<p>LT 4.1 – How do you set up an SAE 4.7 Demonstrate the use of appropriate tools and technology used in the Agriculture and Natural Resources sector</p> <p>LT 4.2 – What is your SAE 10.3 Construct projects and products specific to the Agriculture and Natural Resources sector requirements and expectations.</p> <p>LT 4.3 – Inputting your SAE 10.6 Manage, and actively engage in, a career-related, supervised agricultural experience. 10.7 Understand the importance of maintaining and completing the California Agricultural Record Book.</p>
Unit 2	Plant Science(7 wk)	Unit 5	Pest management(6 wks)
	<p>LT 2.1 –Plant parts and functions F2.1 Understand plant systems, nutrient transportation, structure, and energy storage LT 2.2.1 – Annuals,Perennials,Biennials, Bulbs F1.4 Distinguish how to classify and identify plants by using botanical growth habits, landscape uses, and cultural requirements.</p> <p>LT 2.2 – Requirements for good growth F2.6 Explore the factors that affect plant growth.</p> <p>LT 2.3 – Growth stimulants and retardants F2.4 Experiment with the factors that influence plant growth, including water, nutrients, light, soil, air, and climate.</p>		<p>LT 5.1 – Common pest and diseases F4.3 Identify common horticultural pests and diseases and methods of controlling them.</p> <p>LT 4.2 –.IPM and bio control F4.4 Design an integrated approach to solving plant problems</p>

Unit 3	Plant propagation(7 wk)	Unit 6	Using plants in the landscape(5 wks)
	LT 3.1 – seeds <i>F2.2 Diagram the seed's essential parts and explain the functions of each.</i>		LT 6.1 – Landscape plants F1.4 Distinguish how to classify and identify plants by using botanical growth habits, landscape uses, and cultural requirements.
	LT 3.2 – Soft and semi hardwood cuttings <i>F3.1 Explain the different forms of sexual and asexual plant reproduction.</i>		
	LT 3.3 – Hardwood cuttings/separation and division <i>F2.5 Differentiate the tissues seen in a cross section of woody and herbaceous plants.</i>		
	LT 3.4 – Grafting <i>F3.2 Demonstrate the various techniques for successful plant propagation (e.g., budding, grafting, cuttings, seeds).</i>		
		Unit 7	Landscaping(5 wks)
			LT 7.1 – Make a landscape <i>F1.5 Identify and select plants for local landscape applications. .</i>
			LT 7.2-- Pruning Roses, fruit trees <i>F10.4 Prune ornamental shrubs, trees, and fruit trees.</i>
Activity Checklist for the whole year:	<ul style="list-style-type: none"> Semester 1 finish FFA points-- 9.13 Participate in group or team activities, including those offered by the student organization(FFA),that develop skills in leadership, cooperation, collaboration, and effective decision making. Semester 1 develop/ build on SAE plan-- 10.6 Manage, and actively engage in, a career-related, supervised agricultural experience. Semester 2 finish FFA points-- 9.13 Participate in group or team activities, including those offered by the student organization(FFA), that develop skills in leadership, cooperation, collaboration, and effective decision making. Semester 2 update SAE plan- and finish SAE project- 10.6 Manage, and actively engage in, a career-related, supervised agricultural experience. 		



Supporting Material 4: Grade Sheets

It is my goal to enter grades as quickly as I can, but at least once every week and a half. I record them on a hard copy and enter them into our school wide system, Aeries,. Aeries is accessible by both students and parents, so that they are always able to check the student's standing within each class. I have attached copies of my gradebooks for my Agriculture Classes and have highlighted the FFA and SAE portion of the student's grades.

Evidence: Aeries gradebook print-out

CONFIGURATION: 7 - Ag bio - Fall

Add Gradebook

Link Gradebooks

Edit Gradebook Options Categories Assignments Manage Students Final Marks Narrative Grades Rules Backups Restore

If linking gradebooks, you must do so before adding category types or assignments.

☒ Doing Weighted Scoring

Name	Color	% of Grade
Test/quizzes	 Remove Color	20
Homework assignments/projects	 Remove Color	30
Labs	 Remove Color	20
Daily warm-ups	 Remove Color	5
SAE/FFA	 Remove Color	20
Planner/tech check	 Remove Color	5
Total:		100

Add New Category

Save

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Override Not Applicable / Transfer Grades				Narrative check 3				Maximum score Lab				Maximum score graph				Homework assignments				Homework projects				Screen shots of A&T				Cellular res and phos				warm-ups				Mitosis Lab				Bioscience #3				SAE project points				FFA points for 2nd...																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																			
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7 - Ag bio - Fall Dashboard Scores by Class Assignments Students Reports Manage

Overrides Not Applicable / Transfer Grades

Show Filters Show Trend

Filtering by Student Name ID Assignment Due Date ID

Name	Grd	%	Mark	Start-up sheet 1	Microbiology Lab	Microbiology graph	Homeworks pre-exam	Homeworks project	Screen shots of AET	Cellular res and pho	Warm-ups	Misc Lab	Benchmark #1	SAB project points	FFA points for 1st...
				9/22/2017 93 59	9/14/2017 918 20	9/14/2017 918 80	9/14/2017 918 30	9/28/2017 929 80	9/22/2017 929 20	10/30/2017 929 80	10/10/2017 929 110	10/13/2017 929 30	10/16/2017 919 100	12/8/2017 920 5	12/12/2017 912 4
[Redacted]	12	103.2	A	50	20	80	20	80			110	30			7
[Redacted]	11	108.0	A	50	20	80	20	80		80	90	30			8
[Redacted]	9	47.1	F	20				40			60	20			
[Redacted]	9	59.2	F	30		80		80			90	28			
[Redacted]	9	74.0	C+	30	20	80	20	40		80	90	30			
[Redacted]	9	71.4	C	30	20	80	20	10		80	100	30			
[Redacted]	9	59.1	F	30			20	80			50	30			
[Redacted]	9	94.0	A	40	20	80	20	80		80	100	30			
[Redacted]	10	67.9	D	20	20	80					40				
[Redacted]	9	89.3	B+	40	20	80	20	70		80	100				
[Redacted]	9	73.0	C	10	10	80		60		80	60	30			
[Redacted]	9	13.0	F	10									Not Applicable	Not Applicable	Not Applicable
[Redacted]	11	32.2	F										Not Applicable	Not Applicable	Not Applicable
[Redacted]	11	10.6	F	20									Not Applicable	Not Applicable	Not Applicable

AB Info Comment/Status Info Missing # Correct = Max Max = 0 Inactive Student Grading Complete Transfer Grade Category

1095-2017 Aeries Software v6.17.10.20

Aeries' SIS Gradebook 2017-2018 Granite Hills High School Lon Broz (LonBroz) Logout

7 - Ag bio - Fall Dashboard Scores by Class Assignments Students Reports Manage

Overrides Not Applicable / Transfer Grades

Show Filters Show Trend

Filtering by Student Name ID Assignment Due Date ID

Name	Grd	%	Mark	Start-up sheet 1	Microbiology Lab	Microbiology graph	Homeworks pre-exam	Homeworks project	Screen shots of AET	Cellular res and pho	Warm-ups	Misc Lab	Benchmark #1	SAB project points	FFA points for 1st...
				9/22/2017 93 59	9/14/2017 918 20	9/14/2017 918 80	9/14/2017 918 30	9/28/2017 929 80	9/22/2017 929 20	10/30/2017 929 80	10/10/2017 929 110	10/13/2017 929 30	10/16/2017 919 100	12/8/2017 920 5	12/12/2017 912 4
[Redacted]	9	47.1	F	20				80			80	20			
[Redacted]	9	59.2	F	30	20	80		40			90	28			
[Redacted]	9	74.0	C+	20	20	80	20	60		80	90	30			
[Redacted]	9	71.4	C	30	20	80	20	10		80	100	30			
[Redacted]	9	59.1	F	30			20	80			50	30			
[Redacted]	9	94.0	A	40	20	80	20	80		80	100	30			
[Redacted]	10	67.9	D	20	20	80					40				
[Redacted]	9	89.3	B+	40	20	80	20	70		80	100				
[Redacted]	9	73.0	C	10	10	80		80		80	40	30			
[Redacted]	9	13.0	F	10									Not Applicable	Not Applicable	Not Applicable
[Redacted]	11	32.2	F										Not Applicable	Not Applicable	Not Applicable
[Redacted]	11	10.6	F	20									Not Applicable	Not Applicable	Not Applicable
Class Averages: 68.98 D 1 - 66.56% 13.33 - 86.67% 75.11 - 93.97% 29.38 - 97.92% 43.18 - 91.99% 0 - 0% 80 - 100% 79.95 - 72.31% 28.15 - 93.89% 0 - 0% 0 - 0% 7.5 - 187.59%															

AB Info Comment/Status Info Missing # Correct = Max Max = 0 Inactive Student Grading Complete Transfer Grade Category

1095-2017 Aeries Software v6.17.10.20



Supporting Material 5: SAE Forms

The following project supervision forms serve as documentation of our project visits. At the beginning of this year all of our project supervision forms are done on the AET Record Book system. The student has access to this from through the AET journal portion of their record book. Project visits consist of a student and advisor meeting to discuss the student's project status. The form allows for the advisor to document recommendations made for further project success. I need to work on being more specific in the form instead of focusing on the verbal recommendations made at the time of the visit.

Evidence: AET report of documented SAE visits with all students.

START Date	END Date	Teacher	Activity Type
9/1/2017	8/31/2018	(A#)	(A#)
Include Student Supervision Details			

Journal Type	In-Contract Hours	Extended Contract Hours (Days)	Miles Traveled	Number of Students	Number of Volunteers	Project Rated
SAE Visit	4	0 (0.0)	6	3	0	50
Total	4	0 (0.0)	6	3	0	

Generate PDF Close this Window

Date/Time	Description (click to sort)	Miles In	Miles Out	# Miles	# Std	# Vol	\$ Rated
9/7/2017	SAE Visit (L Broz) - SAE Assessment SAEs: Small Animal Care Evaluation: Zoey takes good care of mom and the pups, she is kept up late nights due to tending to their needs. Zoey is learning how to help make sure the pups stay near mom and do not wander off. Recommendation: Maybe expand your SAE to landscaping as well with your father. Also take over the medicating for the mother dog. Dad should not have to medicate mom if this is your SAE. Great work though, the puppies are adorable.	2.00	0.00	6	1	0	50
10/16/2017	SAE Visit (L Broz) - SAE Assessment SAEs: Show Rabbits Evaluation: Student is now unable to take care of rabbits and needs to bring them to school and sell the project to someone ready for the project. Recommendation: Bring the rabbits to me today and we will find them a new home. Make sure you enter this info into your AET as the end date for this SAE project.	1.00	0.00	0	1	0	50
10/25/2017	SAE Visit (L Broz) - SAE Assessment SAEs: Rabbit breeding Evaluation: Came up with an action plan to get her started on this project. She is going to get a cage from the generous janitor, and use one that she has to keep the buck and doe separate. The kits will be in a third cage together. Recommendation: You need to breed the buck and the doe right way and we will get the nesting box from Alexis. You will need to buy food and keep them in a 60-75 degree area at all times. You will need to return the schools cage back to us clean.	1.00	0.00	0	1	0	50

Student Supervision Details	
Number of Students Supervised:	19

Student Supervision Details	
Number of Students Supervised:	19
Students under Supervision:	Jordan Morcho, Sarah Whittington, Daisy Campos, Bobbi-Lyn Lambert, Crystal Cellarino, Estephane Perot, Raven Trevino, Sandra Lopez, Emily Orsler, Christopher Brown, Princess Marquis, Angel Chaves, Edwin Dodge, Cristina Reyes, Andrew Hodgson, Cheyenne Newman, Anthony Zavala, Royce Oliver, Josh Sater
Total Number of Projects Supervised:	19
Total Number of Visits:	44
Hours Logged:	910.52

Date	Teacher	Student	Experience	Details	Hours
9/8/2017	L Broz	Rabbit manager	Managing animal facilities	Clean out rabbit cage and making sure he has food	0.25
9/12/2017	L Broz	Rabbit manager	Managing animal facilities	Clean rabbit cage and making sure he has food and water	0.25
9/12/2017	L Broz	Rabbit manager	Managing animal facilities	making sure rabbit cage is clean and giving him food and water	0.25
9/13/2017	D Daniel	Tulare Fair Lamb	Proper handling of animals	Walked, showed, lands. Did showmanship for TCF	12.00
9/13/2017	L Broz	Rabbit manager	Managing animal facilities	making sure rabbit cage is clean and giving him food and water	0.25
9/14/2017	L Broz	Taking a plant home	Identifying and managing plants	Watered my plant. Observed it	2.00
9/14/2017	D Daniel	Tulare Fair Lamb	Proper handling of animals	Feed and watered lambs. Walked and then showed for market	9.00
9/14/2017	L Broz	Small Animal Care	Managing animal health	meds and ear drops	0.07
9/14/2017	L Broz	where can a plant survive better, sun or shade	Developing a business or operational plan	watering the plant of Mrs. Anderson during class	0.21
9/14/2017	L Broz	plant maintenance	Managing, producing, harvesting and handling crops	Watered a plant. Water it, keep it clean, add fresh soil.	0.00
9/14/2017	L Broz	All Our Flowers in Your Basket	Implementing a soil nutrient plan for plants	watering plants	1.50
9/15/2017	L Broz	Small Animal Care	Managing animal health	meds and ear drops	0.07
9/14/2017	D Daniel	Tulare Fair Lamb	Managing animal health	Feed and watered lambs and then walked	1.00
9/14/2017	L Broz	Small Animal Care	Managing animal health	meds and ear drops	0.07
9/17/2017	L Broz	Small Animal Care	Managing animal health		0.07
9/17/2017	D Daniel	Tulare Fair Lamb	Proper handling of animals	Feed, watered, walked. Showed for auction and cleaned pens	10.00
9/18/2017	L Broz	Small Animal Care	Managing animal health	meds and ear drops	0.07
9/18/2017	L Broz	Rabbit manager	Managing animal facilities	Cleaning out rabbit cage	0.25
9/19/2017	L Broz	Small Animal Care	Managing animal health	meds and ear drops	0.07
9/19/2017	L Broz	Rabbit manager	Managing animal facilities	cleaning rabbit cage	0.25
9/19/2017	L Broz	Plant and animal photography	Managing, producing, harvesting and handling crops	I have not stated yet	0.00
9/22/2017	L Broz	Rabbit manager	Managing animal facilities	clean rabbit cage	0.25
9/25/2017	L Broz	Rabbit manager	Managing animal facilities	clean rabbit cage	0.25
9/27/2017	L Broz	Rabbit manager	Managing animal facilities	clean rabbit cage	0.25
9/28/2017	L Broz	Rabbit manager	Managing animal facilities	clean rabbit cage	0.25
9/29/2017	L Broz	Rabbit manager	Managing animal facilities	clean rabbit cage	0.25
10/2/2017	L Broz	Rabbit manager	Managing animal facilities	clean rabbit cage	0.25
10/3/2017	L Broz	Rabbit manager	Managing animal facilities	clean rabbit cage	0.25
10/4/2017	L Broz	Rabbit manager	Managing animal facilities	clean rabbit cage	0.25
10/5/2017	D Daniel	Small chickens	Managing animal health	I will be asking someone for a loan in money and pay them back in time I will tend for my chickens and will keep them with the other chickens with Mrs. Daniels	5.00
10/9/2017	L Broz	Rabbit manager	Managing animal facilities	Cleaning out rabbit cage and making sure he has water	0.33
10/9/2017	L Broz	crop harvesting and packing water plants	Processing food for storage, distribution & Use	I collect the olives and filled the baskets for packing.	7.00
10/11/2017	L Broz	water plants	Harvest, handle and store crops.	I potted a plant and delivered it to the proper teacher	0.50
10/27/2017	L Broz	2017 SFCA	Proper handling of animals	I work with the SFCA every 2nd and 4th Saturday of every month by pebarnart from 11-1. I have been doing it for 4 1/2 years now.	840.00
10/19/2017	D Daniel	Lucky Charms (Floral Shop) 2018	Creating designs using plants	botanomeer	1.50
10/16/2017	L Broz	Small Animal Care	Managing animal health	play with the pups	2.00
10/26/2017	D Daniel	flower sales/arrangement making 2017	Developing a business or operational plan	putting groups together, deciding what types of arrangements to make and sell.	1.42
10/25/2017	D Daniel	flower sales/arrangement making 2017	Developing business goals & objectives	managing and making posters/ order sheets for our product. organizing the group and deciding what flowers and vases will be used in our arrangements.	1.67
10/25/2017	D Daniel	Dog Walking 2017	Proper handling of animals	Walked by neighbor's dog around the town. I would sometimes get paid. Depending on how the ladies felt or if they had spare change on them. They would either give me 25 or 30 pesos (1.25 USD)	3.00
10/25/2017	D Daniel	Autumn's Gold Flower Shop 2017	Managing a business	Working on material list.	0.75
10/25/2017	D Daniel	house plant 2017	Identifying and managing plants	helped my grandma put the plants in the pot and put them around the house and make sure the had enough soil and water	2.17
10/26/2017	D Daniel	Lucky Charms (Floral Shop) 2018	Working within teams or organizations	flyer forms and order forms	1.50
10/26/2017	D Daniel	2017-18 Floral Design Management	Creating designs using plants	Floral Design Management is the art of using plant materials and flowers to create a pleasing and balanced composition.	1.33
10/16/2017	D Daniel	Winter Wonderland 2017 (Floral Shop)	Create designs using plants	floral corsages and boutonnieres for Christmas fall	1.75



Supporting Material 6: School Board Approval of SAE and FFA

Attached you will find the course the course catalog that explicitly discusses FFA and SAE as integral parts of the agriculture education curriculum. Additionally the teacher contract supports FFA in Appendix A page 83 of the Certificated contract.

Each teacher in the department provides students with a course syllabus discussing the grading procedure on the first class meeting.

All of the agricultural teachers in the district are standardizing non-contractual days in our AET, and students time in record books (per district request), have had their program plans approved by the superintendent, and will all be approving our advisory committees and FFA programs by attending a board meeting where we will be showcasing our programs.

Evidence: Certificated contract Appendix A page 83
Course catalog 2017-2018

APPENDIX A - SPECIAL SERVICE ADDED PAY SCHEDULE

1. Factored pay (variable base): The base figure used in calculations is the salary of the teacher determined according to the teachers' placement on the Porterville Unified School District Salary Schedule. The calculation formula is as follows: Base x factor = added pay
High School Counselor - Base x .1000 = added pay for ten (10) extra days of service
Middle School Counselor - Base x .1000 = added pay for ten (10) extra days of service
High School Head Counselor - Base x .1250 = added pay for ten (10) extra days of service
High School Title I Resource Teacher - Base x .1000 = added pay for ten (10) extra days of service
District/Magnet Pathway Lead (one per Pathway) - Base x .1000 = added pay for ten (10) extra days of service and Pathway Lead responsibilities.
2. Factored pay (fixed base): The base used in all the following assignments is the value assigned to Group A, Step 1, of the Porterville Unified School District Salary Schedule.

2.1 Factor and experience (11 or 5 year step schedule) used in calculation:

The calculation formula is as follows: Base x step factor = added pay

2.1.1 Coaches shall be typed GROUP A-D.

COACHING SCHEDULE

	A	B	C	D
1	.0600	.0420	.0360	.0252
2	.0660	.0462	.0396	.0288
3	.0720	.0504	.0432	.0324
4	.0780	.0546	.0468	.0369
5	.0840	.0588	.0504	.0396
6	.0900	.0630	.0540	
7	.0960	.0672	.0576	
8	.1020	.0714	.0612	
9	.1080	.0756	.0648	
10	.1140	.0798	.0684	
11	.1200	.0840	.0720	

- Group A: Head varsity coaches for all sports: football, basketball, wrestling, baseball, track, softball, golf, cross country, swimming, water polo, tennis, volleyball, and soccer
- Group B: Assistants to Group A, Head JV, Head frosh-soph coaches, and Motor Sports Coach
- Group C: Assistant coaches to JV and frosh-soph
- Group D: Middle School coaches for all sports (Athletic Director Step 5)

3. Other assignments using a factor and experience in calculation. Changes effective July 1, 2015.

OTHER ASSIGNMENT SCHEDULE

Step	A *	B MS Chorus, Pathway Teacher, K-6 Dual Immersion Spanish**	C HS Student Council, AVID & Link Leaders, Pathway Teacher w/LL credential, MS Orchestra	D HS Chorus, MS Band	E FFA, HS Band, Yearbook, Journalism, Video Yearbook, Cadet Leader, HS Orchestra
1	.0250	.0350	.0450	.0500	.0600
2	.0275	.0385	.0500	.0550	.0660
3	.0300	.0420	.0550	.0600	.0720
4	.0325	.0455	.0600	.0650	.0780
5	.0350	.0490	.0650	.0700	.0840
6	.0375	.0525	.0700	.0750	.0900
7	.0400	.0560	.0750	.0800	.0960
8	.0425	.0595	.0800	.0850	.1020
9	.0450	.0630	.0850	.0900	.1080
10	.0475	.0665	.0900	.0950	.1140
11	.0500	.0700	.0950	.1000	.1200

*HS Librarian, HS & Middle School Drama, HS Speech & Debate, HS Stagecraft, HS Pep Squad, HS Band Aux., HS Speech, Master Plan Special Education Teachers, 1-6 Designated Gate Teachers, K-8 ASB Advisors, K-6 Teachers in Dual Immersion English class, 7-8 Math Super Bowl Teachers.

**This added pay for the K-6 teachers in Dual Immersion Spanish class shall revert to Column A on June 30, 2016. It will be at the District's discretion should this increased stipend continue beyond that point.

(MS Chorus, MS Orchestra and MS Band teachers as of 12-31-2013, shall maintain current added pay until schedule catches up to their current rate.)

Factor and periods used in calculation:

The calculation formula is as follows: Factor x Base (Step 1 of Group A)

4. HS Department Chairperson: (No. of periods x .001 x Group A, Step 1 of Salary Schedule) + (.01 x Group A, Step 1 of Salary Schedule)
5. Teachers who accompany classes to SCICON shall receive \$100 per night spent at SCICON.
6. Teachers who coach intermediate grade competitive league sports shall receive \$300 per sport or \$350 per sport if they serve as the Recreation Supervisor.
7. Teachers who coach competitive league sports for Continuation High School shall receive \$400 per sport.
8. Speech Therapists shall receive \$1,000 added pay in lieu of being placed on the added pay schedule.
9. Added pay for Special Education Master Plan teachers shall be pro-rated to the actual time spent in Special Education assignment should the assignment be less than full time.
10. Teachers serving as BTSA Support Providers shall receive \$2,000 in added pay for supervising one (1) participating teacher and \$3,000 for supervising two (2) participating teachers.
11. Time card reimbursement for summer school instruction shall be at the rate of .0007 x A-1 of Salary Schedule.
12. Time card reimbursement for all other instruction (including, but not limited to, workshops, home teachers, extended day classes, speech therapists, librarian, etc.) shall be at the rate of .00067 x A-1 of Salary Schedule and shall receive prior approval from site principal and District Office.

PORTERVILLE UNIFIED SCHOOL DISTRICT

CERTIFICATED

SALARY SCHEDULE

2017-2018 (with COLA and 190 Work Days)

Step/Years	Group A	Group I	Group II	Group III	Group IV
1	52,400	55,020	57,771	60,660	63,693
2	53,972	56,671	59,504	62,480	65,604
3	55,591	58,371	61,290	64,354	67,572
4	57,259	60,122	63,128	66,285	69,599
5	58,977	61,926	65,022	68,273	71,687
6	60,746	63,784	66,973	70,321	73,837
7	62,569	65,697	68,982	72,431	76,053
8	64,446	67,668	71,051	74,604	78,334
9	66,379	69,698	73,183	76,842	80,684
10	68,370	71,789	75,378	79,147	83,105
11		73,943	77,640	81,522	85,598
12		76,161	79,969	83,967	88,166
13			82,368	86,486	90,811
14				89,081	93,535
15				91,753	96,341
20				94,506	99,231
25				97,341	102,208

COLA = 3.00%

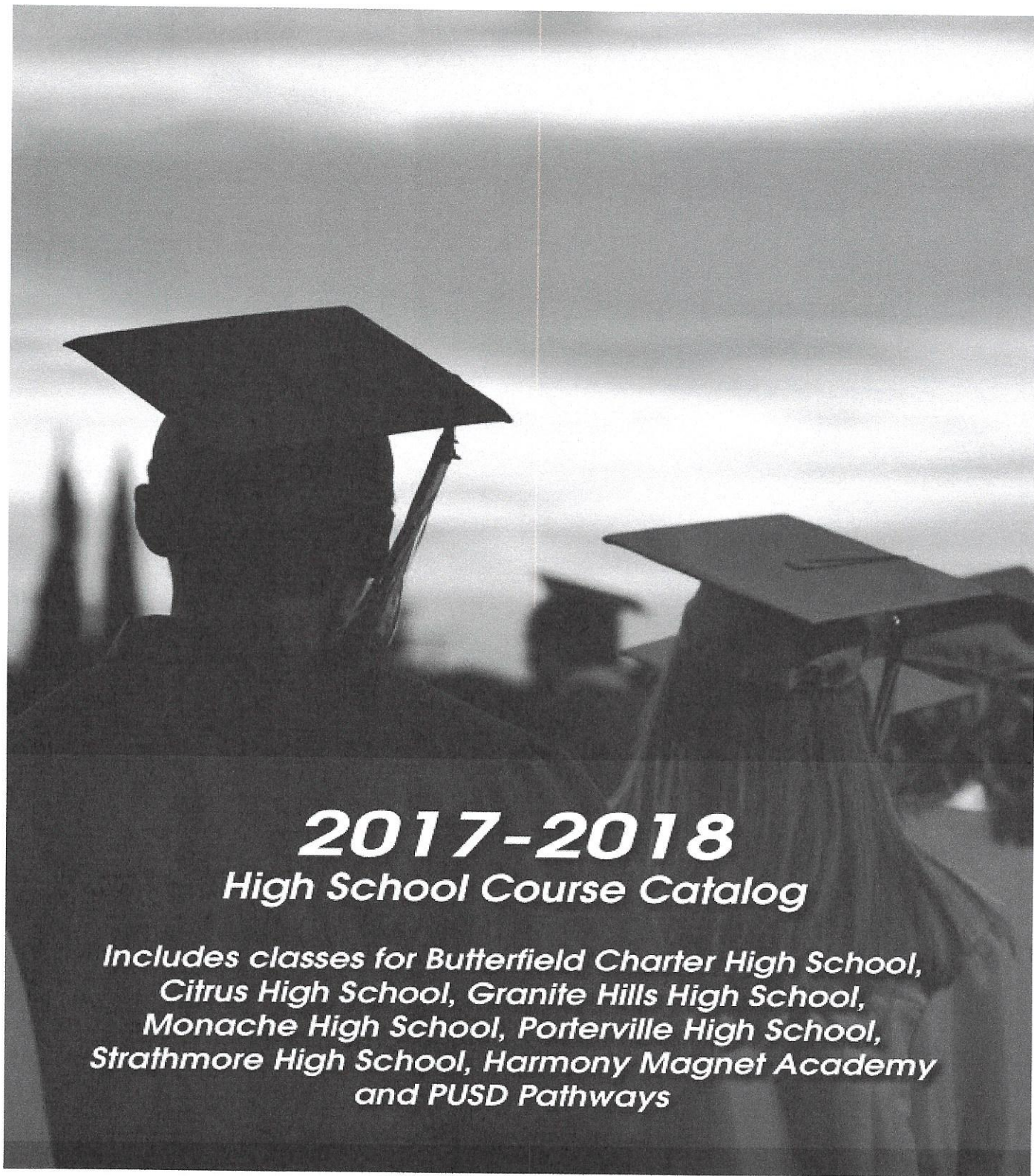
Group A	Bachelor's Degree
Group I	Bachelor's Degree plus Thirty (30) semester units, including Credential (Clear or Preliminary)
Group II	Bachelor's Degree plus Forty-five (45) semester units, including Clear Credential Includes Bachelor's Degree plus forty-five (45) units or BA Degree plus forty (40) units with MA Degree or MA Degree plus ten (10) units
Group III	Bachelor's Degree plus Sixty (60) semester units, including Clear Credential Includes Bachelor's Degree plus sixty (60) units or BA Degree plus fifty (50) units with MA Degree or MA Degree plus twenty (20) units
Group IV	Bachelor's Degree plus Seventy (70) semester units, including Clear Credential Includes Bachelor's Degree plus seventy (70) units or BA Degree plus fifty-five (55) units with MA Degree or MA Degree plus twenty-five (25) units

Effective July 1, 2017



Porterville Unified School District

Creating Opportunities: Changing Lives



2017-2018

High School Course Catalog

*Includes classes for Butterfield Charter High School,
Citrus High School, Granite Hills High School,
Monache High School, Porterville High School,
Strathmore High School, Harmony Magnet Academy
and PUSD Pathways*

AGRICULTURE

Course Title: **Agricultural Biology P** 5700

Recommended Preparation: None

Grade Level: 9, 10, 11, 12

Length of Course: 2 semesters = 10 credits

G M P S

An introduction into animal science and plant physiology covering the following topics: Health and sanitation, anatomy, and physiology, reproduction, nutrition, entomology, pathology, and management research project. F.F.A. participation and project program SOEP are part of the grading system throughout the year. This class will satisfy U.C. and C.S.U. "D" Lab Science. Additionally, this course will fulfill Biology/Life Science graduation requirements. Students will take the Biology segment of the California Standards Based Test.

Course Title: **Agricultural Earth & Space Science P** 3044

Recommended Preparation: None

Grade Level: 9, 10, 11, 12

Length of Course: 2 semesters = 10 credits

G M P S

Using agriculture as a learning vehicle, the course emphasizes the principles and practices of Earth & Space Science as a way to demonstrate the relevance of Earth & Space Science in agriculture to each student's life and environment. The class utilizes fieldwork, technology, and an extensive laboratory component to connect the major Earth & Space Science standards as well as the standards of investigation and experimentation. This course will fulfill Physical Science graduation requirements.

Course Title: **Advanced Agriculture** 5575

Recommended Preparation: Agriculture Earth & Space Science or Agriculture Biology

Grade Level: 10, 11, 12

Length of Course: 2 semesters = 10 credits

G P

This class is designed to build upon what was taught in Agriculture Earth & Space Science. The class will prepare the student to enter Agricultural Biology, Veterinary Science, Small Animal Care and Management, and Plant Science. Emphasis will be placed on developing leadership skills and class projects as well as on furthering the development of SOEP and the Future Farmers of America skills and activities.

Course Title: **Agriculture Mechanics 1** 5600

Recommended Preparation: None

Grade Level: 9, 10, 11, 12

Length of Course: 2 semesters = 10 credits

M P S

The course is designed to give the first year student a strong foundation in the use of Basic Ag mechanics shop skills. Tools, materials and safety will be reviewed when each unit is taught. Proper skills involving hands-on learning will be stressed. The basic course includes rope work, wood, and metalworking, welding and cutting processes, electrical, and plumbing. Students will build individual projects as time permits. In addition, the FFA and Supervised Ag Projects will be stressed.

Course Title: **Agriculture Mechanics 2** **5625**

M P S

Recommended Preparation: Agriculture Mechanics 1 with a "C" minimum grade

Grade Level: 10, 11, 12

Length of Course: 2 semesters = 10 credits

This course is designed to give students a basic understanding of fabrication and construction principles and basic engineering. In addition, advanced techniques in Mig (GMAW), Tig (Gtaw), Stick (SMAW) and oxy-acetylene welding, cutting will be stressed. Additionally, electrical principles and skills will be continued from their Ag Mech 1 experience. Student will fabricate a medium-sized project to practice their skills and further their problem-solving abilities. In addition, the FFA and Supervised Ag Projects will be stressed.

Course Title: **Agriculture Mechanics 3/4** **5655**

M P S

Recommended Preparation: Agriculture Mechanics 2 or Teacher Approval

Grade Level: 11, 12

Length of Course: 2 semesters = 10 credits; 4 semesters = 20 credits

Students will experience advanced welding and the construction of various projects. Instruction in welding stainless steel and aluminum as well as cutting with the electric plasma-arc torch will be covered in detail. Students will be expected to design and construct a project of their own and compile appropriate data as per project. Examples of projects are; wood splitters, trailers, barbecues, sports and fitness equipment, farm implements, etc. The goal of the advanced class is to prepare students for their individual directions after graduation. Field trips to colleges, business, job site, and expositions may be planned. In addition, the FFA and Supervised Ag Projects will be stressed. Meets the Fine Arts/Foreign Language/CTE or Life Science course requirement for graduation.

Course Title: **Ornamental Horticulture/Plant Science** **5875**

G M S P

Recommended Preparation: Ag. Biology P, or Ag. Earth & Space, or Teacher Approval

Grade Level: 10, 11, 12

Length of Course: 1 year = 10 credits; 2 years = 20 credits

This course is an advanced offering for students in ornamental horticulture studies and plant science. Greenhouse and nursery, turf grass, landscape, and floral design practices are general areas covered in Ornamental Horticulture. Plant Science includes the areas of field crops (vegetables, vines, trees, and bedding plants). Heavy emphasis will be on student use of the agriculture farm laboratory and ornamental horticulture facilities. The course develops supervised occupational project programs that will provide minimum entry job skills. The Future Farmers of America (FFA) is an integral part of the class. Meets the Fine Arts/Foreign Language/CTE or Life Science course requirement for graduation.

Course Title: **Floral Management** **G (Perkins ONLY) 5930** **P (Non-Perkins) 5931**

G

Recommended Preparation: None

Grade Level: 11, 12

Length of Course: 2 semesters = 10 credits

Floral Management is a course offered to students interested in the further studies of specific areas of ornamental horticulture. The two specific areas that will be covered will include floriculture and floristry. Floral Management will also offer activities that will include cultural aspects of propagation, growing and marketing of different flower crops. Included will be the designing of fresh flower arrangements for seasonal, special occasions, and holidays. Floral shop operations and floral wire service will be offered within the course. The areas covered will cross over as needed skills in other areas of ornamental horticulture, such as nursery and landscape operations. After successful completion of this course, students will develop minimum entry skill for employment proficiency. Meets the Fine Arts/Foreign Language/CTE course requirement for graduation.

Course Title: **Floral Design P 5926**

G M P S

Recommended Preparation: Ag. Biology, or Ag. Earth & Space, or Ornamental Horticulture, or teacher approval

Grade Level: 11, 12

Length of Course: 2 semesters = 10 credits

Students will become familiar with the elements and principles of visual art design such as line, shape/form, color, balance and emphasis using a series of floral-based projects to explore the connections, relations and application to visual arts design. Various assignments based on abstract two and three dimensional designs, historical culture and theory, color wheel theory, and analytical critiques of various floral art works using design vocabulary in conjunction with development of technical skills in floral art. Meets the Fine Arts/Foreign Language/CTE course requirement for graduation.

Course Title: **Veterinary Science P 6201**

G M P S

Recommended Preparation: Advanced Agriculture, Ag. Earth & Space Science, Ag. Biology P or Teacher Approval

Grade Level: 11, 12

Length of Course: 2 semesters = 10 credits

This course provides students with the knowledge and skills needed for college level coursework in readiness for a career in veterinary medicine. Students study the effects of diseases on the animal anatomical system and the body's response. Teamwork, technology, and integrated academics to understand the anatomy and physiology in health and disease are included to create a foundation for field experience in a Veterinarian's office during the second semester. This class involves significant reading and science activities. This class fulfills the UC G elective requirement. Meets the Fine Arts/Foreign Language/CTE or Life Science course requirement for graduation.

Course Title: **Small Animal Care and Management 6225**

G S

Recommended Preparation: Ag. Biology P or Teacher Approval

Grade Level: 11, 12

Length of Course: 2 semesters = 10 credits

Small Animal Management is designed to expose the student to the vast world of small animals—either to be raised as pets or for laboratory use. A hands-on class, students will learn about both warm and cold-blooded animals, their systems, habitats, and handling techniques. Meets the Fine Arts/Foreign Language/CTE or Life Science course requirement for graduation.

Course Title: **Greenhouse Management (Perkins ONLY) 5935**

C P

Recommended Preparation: Vocational interest

Grade Level: 11, 12

Length of Course: 2 semesters = 10 credits

Provides comprehensive training for students desiring to perfect vocational landscaping, nursery production, and plant propagation skills. Students will be exposed to skills and techniques used in home and commercial landscaping along with exposure to nursery design and layout, ordering, inventorying, maintaining equipment, and retail sales skills. Meets the Fine Arts/Foreign Language/CTE course requirement for graduation.

Course Title: **Independent Agriculture** **6300** **G P S**
Recommended Preparation: Ag. Earth & Space Science, Advanced Agriculture, Agriculture Biology P,
Ag Mechanics or Floral Design (one or more of these courses)
Grade Level: 10, 11, 12
Length of Course: 2 semesters = 10 credits

Students must maintain an updated Farm Record Book on their ongoing projects, to be graded quarterly. The students must actively participate in FFA activities throughout the year—a minimum of 300 FFA points per semester must be earned through these activities. The student must meet with their Ag instructor once per week, during lunch or after school, in order to discuss activities and their projects.

Course Title: **Ag Welding I** **5577** **S**
Recommended Preparation: Ag Mechanics I
Grade Level: 10, 11, 12
Length of Course: 2 semesters = 10 credits

This class will deal with safety in the welding shop, project design, costing and layout, Oxy/Acetylene cutting, and welding as related to the agricultural industry, shielded metallic arc welding (SMAW), wire feed (Mig) welding, and proper shop and power tool usage. Students will be allowed to build small projects.

Course Title: **Nursery Practice** **5800** **P S C**
Recommended Preparation: Successful completion of any Agriculture class
Grade Level: 10, 11, 12
Length of Course: 2 semesters = 10 credits

Practical experience in plant propagation and in wholesale and retail nursery work. Units include the planting, transplanting, and sale of various varieties of seedlings and cuttings of trees, shrubs, vines, ground covers, annuals, perennials, and household plants of ornamental and commercial varieties. F.F.A. participation is emphasized. Home project part of grading system. A unit of California agriculture, F.F.A. organization leadership and project development will be part of course work. Meets the Fine Arts/Foreign Language/CTE course requirement for graduation.

Course Title: **Landscape Design** **5825** **P C**
Recommended Preparation: Successful completion of any Agriculture class or Teacher Approval
Grade Level: 10, 11, 12
Length of Course: 2 semesters = 10 credits

Art principles of design and landscape drafting will be taught. Plan drawings, renderings (color drawings), and model construction are included. Class will require student projects. Meets the Fine Arts/Foreign Language/CTE course requirement for graduation.

Course Title: **Agriculture Foreman** **6400** **G M P S**
Recommended Preparation: Teacher Approval
Grade Level: 11, 12
Length of Course: 2 semesters = 10 credits

Assists students and teacher with demonstrations and general shop procedures. Must meet student assistant requirements.

Course Title: **Agriculture Sales/Crop Science** 6000
Recommended Preparation: Agricultural Biology P or Teacher Approval
Grade Level: 11
Length of Course: 2 semesters = 10 credits

P

Agricultural Sales—A survey of job opportunities and skills needed in agricultural sales and service jobs. How to sell, telephone skills, job interviews and marketing is taught. Computerized "Power Point" slide presentations will be taught. Crop Science—How to grow common field crops produced in Tulare County. Field trips, speakers, and student projects are part of the course content. F.F.A. participation, project books and home projects are part of the grading process. Meets the Fine Arts/Foreign Language/CTE course requirement for graduation.

Course Title: **Computers in Agriculture** 5551
Recommended Preparation: Agriculture Earth & Space Science, Advanced Agriculture Earth & Space Science or Teacher approval
Grade Level: 11, 12
Length of Course: 2 semesters = 10 credits

P S

Computers in Agriculture is a one-year course that deals with computer applications in relation to agriculture and agribusiness. Meets the Fine Arts/Foreign Language/CTE course requirement for graduation.

Course Title: **Forestry and Natural Resources** 5553
Recommended Preparation: Agriculture Earth & Space Science
Grade Level: 10 (with instructor permission), 11, 12
Length of Course: 2 semesters = 10 credits

P

This course will deal with topics and issues in the Forestry and Natural Resources areas of agriculture. This course will prepare the students to gain sufficient knowledge to gain entry level employment within the industry or to progress toward continued education within this subject area. Topics will include; Introduction to Natural Resources, Soils, Water, Air and the Atmosphere, Energy, Minerals and Metals, Vegetative Resources, Fish and Wildlife Resources, Forestry-Ecology, Management and the Timber Industry, Plant Biology, Rural Recreation, Surveying, Geographical Information Systems and GPS (Global Positioning Systems). Students will apply lecture information in laboratory exercises and projects to further facilitate student learning and skill development. Student projects, FFA leadership training and career exploration are an integrated portion of this class. Meets the Fine Arts/Foreign Language/CTE course requirement for graduation.

Course Title: **Animal Science P** 6231
Recommended Preparation: Agricultural Biology P
Grade Level: 11, 12
Length of Course: 2 semesters = 10 credits

M

This course will provide the student with principles in Animal Science focusing on the areas mammalian production, anatomy, physiology, reproduction, nutrition, respiration, and genetics. This course is intended to successfully prepare those students who plan on going on to Veterinary Science P next year and majoring in Agricultural Sciences at a college or university. Frequent opportunities are also given to develop and apply rational and creative thinking processes of observing, comparing, organizing, relating, inferring, applying and communicating. Also, there is an emphasis on developing values aspirations and attitudes that promote the student's understanding personal involvement with the scientific explorations and discoveries of the future. These hands-on science experiences are designed to enhance the student's understanding of Agriculture, the environment, and society. This course is designed as an Elective class.

Course Title: **Ag Economics P** 6115

M P

Recommended Preparation: Ag Mechanics 3/4, Veterinary Science P or Ornamental Horticulture

Grade Level: 12

Length of Course: 1 semester = 5 credits

The purpose of the Agriculture Economics course is to provide students with a working knowledge of the economic principles and apply them to the agriculture industry. The agriculture industry is the prime context for all of the economic standards. Using application/common core based assignments and activities in class such as personal budgets, commodity market plans puts economic principles into a relevant context. Students will design, implement, analyze and report financial information related to their real life agriculture production projects. This course is designed for students completing a high school agriculture course of study. This course meets a half of year, A-G requirement for elective and fulfills the high school graduation requirement for Porterville Unified.

Course Title: **Ag Government Policy P** 6110

M P

Recommended Preparation: 3 year long Ag Department classes and US History P

Grade Level: 12

Length of Course: 1 semester = 5 credits

This course is designed for Senior Agriculture Program completers. In this course, students will pursue a deeper understanding of the institutions of American Government. They will do an in-depth study of the system of government in the world today and analyze the life and changing interpretations of the Constitution, the Bill of Rights, and the current state of the legislative, executive and judiciary branches of government. An emphasis is placed on analyzing the relationship among federal, state, and local governments and their relationship to agriculture and agribusiness. This course will create civic literacy as students prepare to vote, participate in community activities and assume the responsibilities of citizenship. This course fulfills the high school Civics requirement and will meet a half of year of A-G requirement in the "A" category.

BUSINESS/COMPUTER SCIENCE

Course Title: **Basic Computer Technology** 6500

G M P S

Recommended Preparation: None

Grade Level: 9

Length of Course: 1 semester = 5 credits

Basic Computer Technology is an introductory course in the use of computers. The students are exposed to the many uses of computers through a hands-on approach that stresses an awareness of how the computer can be used as a tool in their daily lives. The students will develop an appreciation of the role of computers in our society and recognize the importance of basic understanding of its many applications. Satisfies the Computer Technology graduation requirement.

Course Title: **Computer Science P/AP®** 6508

H

Recommended Preparation: Integrated Math 1P (C or better), Integrated Math 3P (completed or concurrent)

Grade Level: 10, 11, 12

Length of Course: 2 semesters = 10 credits

This course focuses on the development of computer programs that are understandable, adaptable, and when appropriate, reusable. The design and implementation of these programs is used as a context for introducing other important aspects of computer science, including the development and analysis of algorithms, the development and use of fundamental data structures, the study of standard algorithms and typical applications, and the use of logic and formal methods.



Supporting Material 7: Program of Activities

Our Chapter's Program of Activities (POA) is updated annually by our Chapter President, with the guidance of the FFA Advisors. Our President relies on asking her fellow officers on what changes they would like to make and discusses the proposed changes with the advisors. Once agreed upon, the President makes the appropriate changes. Following the final advisory approval, the POA is printed and placed in a binder to be observed at our Fall Banquet. Besides being sent to our regional Supervisor, a copy of the POA is also sent to our site Principal, Superintendent, and Department Office.

Evidence: Program of Activities 2017-2018

Granite Hills FFA 2017-2018



**HOME OF THE
GRIZZLIES**

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Granite Hills High School
Agricultural Department

Mission: Granite Hills High School (GHHS) agricultural programs purpose is to provide students with premier leadership, personal growth and career success through agricultural education. GHHS agricultural program integrates academic and technical education in the classroom, laboratory, agricultural facilities, through instruction, supervised agricultural experiences, and by the continued advancement in leadership skills.

Vision: The GHHS agricultural program will integrate both academic and technical skills through classroom curriculum, laboratory instruction, supervised agricultural experiences, leadership, and interpersonal skill development to develop students who are prepared for continued training, post secondary education, or careers. Curriculum will be driven by industry standards, to ready students for current trends, careers, and skills needed in agricultural; the data for industry standards will be provided from industry professionals and the agricultural education community.

GHHS Agricultural Department will accomplish this mission by ensuring that all students follow the VALUES of the program stated below:

- Understand the history and importance of Agriculture to American society.
- Understand the importance of Agriculture as a whole to the US and World economy.
- Understand health and safety policies, procedures, regulations, and practices.
- Encourage wise management of economic, environmental and human resources of the community.
- Understand usage and safe practices/policies of equipment and hazardous materials.
- Improve reading, writing, communication, problem solving, and critical thinking skills.
- Improve leadership, and interpersonal skills which included but are not limited to responsibility, teamwork, and adaptability.
- Develop competent and assertive agricultural leadership skills.
- Promote intelligent choice and establish development of career paths.
- Have the skills to blend contemporary and developing technology in their personal, community, and work environments.
- Understand professional, ethical and legal conduct consistent with applied laws, regulations and organizational norms.



Supporting Material 8: Recruitment Program

As a district we are not allowed to recruit at any of the schools due to the pathways. We do recruit at the school site the day that students come to sign-up for classes and during the first week of school, to recruit more freshman. We also recruit on back to school night so that the parents can be aware of what the FFA and agriculture program has to offer.

Evidence: Flyers for program recruitment

S.A.E.



S.A.E. is a supervised agricultural experience.

Students have hands on projects outside of normal class time. They have projects that include livestock placements, horticulture, crops, and research.

FFA



This is a Leadership organization that teaches speaking, interview skills, team building, record keeping, responsibility, and so much more.

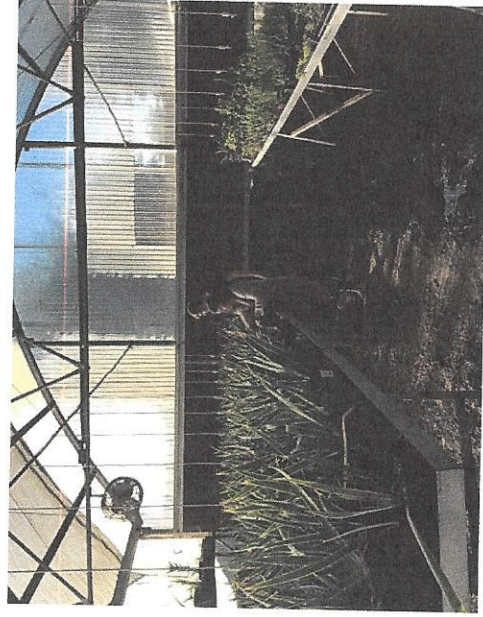
Agriculture Instructors

Room: 605
Mrs. Daniel
Extension: 6293

Room: 606
Mrs. Broz
Extension: 6241

Mrs. Broz

- Advanced Agriculture
- Ag biology
- Ornamental Horticulture

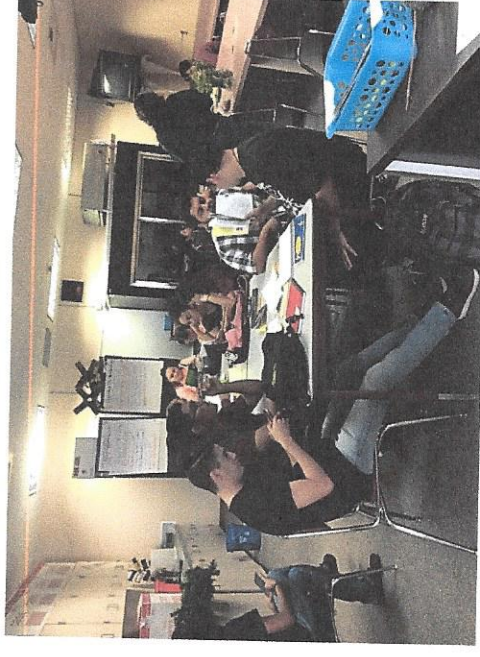


FFA Leadership events



Mrs. Daniel

- Veterinarian Science
- Small animal care
- Ag Mechanics
- Floral
- Ag Earth and Space

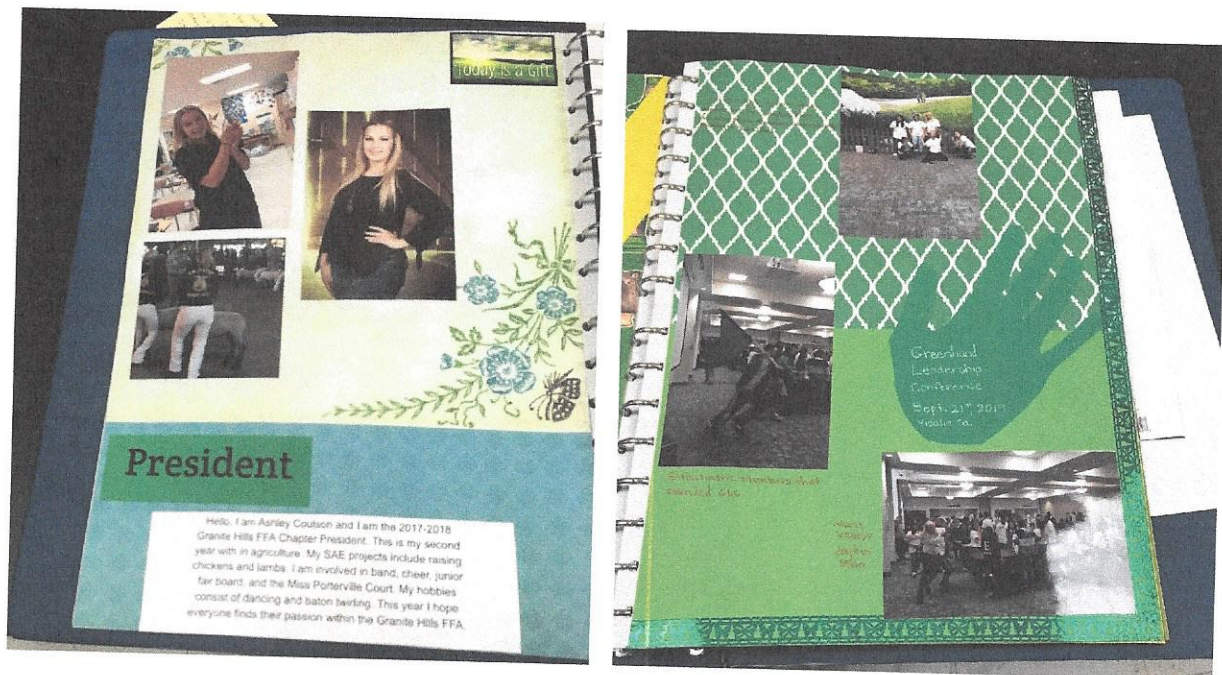


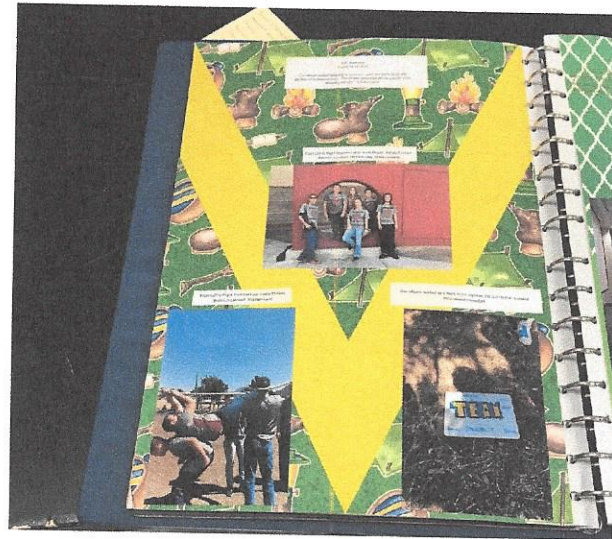


Supporting Material 9: Chapter Scrapbook

Our chapter scrapbook is completed by our Chapter Reporter each year. He/she has a layout and plan with the advisors when pages should be completed by. The reporter is helped by a committee that is willing to come in on workdays and assist with the designing and implementation of each page. Each page is due no later than two weeks after the pictures arrive.

Evidence: Pictures of the Chapter scrapbook







Supporting Material 10: Summer Activities Calendar

Currently, we do not have a department wide summer calendar. I worked 3 day a week on the greenhouse plants and planter beds with two hired students during the summer. Danell worked with our two lamb students for the Tulare county fair, and had some personal vacation time. We both planned the officer retreat. I attended CATA conference, and had some personal vacation time as well.

Evidence: Chart of responsibilities

Granite Hills Agriculture

Department Staff Assignments

Activity	Date	Broz	Daniel	Permission Slip	Field Trip Request	Transportation Request	Approved
Dept. Chair/orgazation		X					
FFA Advisor		X	X				
CATA /Professional Development							
CATA Summer Conference	Summer	X		NA	NA		B
CATA Seq fall	aug	X	X	NA	NA		B
SJ Regional FFA & CATA spring	Feb	X	X	B	B		B
CATA StateDegree/Proficiencies Scoring	Feb		X	NA	NA		NA
Regional Road show	Nov	X		NA	NA		B
New Professionals	Nov	X		NA	NA		B
CATA American Degree Scoring	Feb		X	NA	NA		NA
Granite Hills Agriculture Department							
Curriculum development		X	X				
Field Trips		X	X				
Scholarships		X	X				
AET/Record Books		X	X				
Agriculture Classes		X	X				
Floral Design							
Vet. Sci.			X				
Small Animal Care			X				
Agriculture Science		X	X				
Agriculture Biology		X					
Advanced Agriculture		X					
Ornamantal Horticulture		X					
FFA Leadership Development							
FFA State Leadership Conference	April	X	X	D	B	B	NA
MFE/ALA	Feb		X	D	D	D	NA
Seq COLC	September	X	X	B	B	B	NA
Seq sectional officer elections	May	X		B	B	B	NA
Seq. Bootcamp	August	X		B	B	B	NA
National FFA Week Activities	Feb	X	X	NA	NA	NA	B
Chapter banquet	Fall		X	NA	NA	NA	NA
Chapter banquet	Spring	X		NA	NA	NA	NA
Chapter officer meetings	Aug-June	X	X	NA	NA	NA	NA
LIVESTOCK ASSIGNMENTS							

Porterville Livestock & Fair		May	X	X		B	B	B	B	NA
Tulare County Livestock & Fair		September	X	X		B	B	B	B	NA
	Beef		X							
	Chickens			X						
	Rabbits		X							
	Lambs			X						
	Goats		X							
	Pigs			X						
	Horses			X						
	Indoor		X	X						
	Landscape			X						
Speech Contests										
	Creed	Feb	X			B	B	B	B	NA
	Opening and closing	Sept-Oct	X	X		D	B	B	B	NA
	Prepared Speech	Feb		X		NA	NA	NA	NA	NA
	Job Interview	Feb		X		B	B	B	B	NA
	Extemporaneous Speech	Feb	X			B	B	B	B	NA
	Impromptu speech	Feb	X			NA	NA	NA	NA	NA
	BIG	Feb	X			B	B	B	B	NA
Judging Contests										
	Spring CDE teams	Spring	X	X		B	B	B	B	NA
	Fall CDE teams	Fall	X	X		NA	NA	NA	NA	NA
Other Events										
	Kids day at Porterville Fair	May	X			B	B	B	B	NA
	Butterfield stage day	Oct		X		D	D	D	D	NA
	COS field day	Nov	X			B	B	B	B	NA
	Farm Bureau Leadership Program	May-June		X		NA	NA	NA	NA	D
	World AG Expo	Feb	X			B	B	B	B	NA
	Granite Hills FFA benefit roping	March		X		D	D	D	D	D
Total			39	35						



Supporting Material 11: Graduate Follow-Up Survey and Results

All graduates are asked to complete a "Graduate Follow-up Survey" during their last week of high school. The data is used for the R-2 submission as well as department statistics. We have decided as a department to create a digital survey to place on our FFA google classroom. We felt this would be a more effective and will gain a higher number of responses.

Evidence: Graduate Follow-up survey

R. Graduate Follow Up System

May 30th, 2017

Dear Granite High School Agriculture Program Graduate:

I need your help. You were enrolled in a vocational agriculture classes when you were a student here and I need information on what each student is doing since graduation. Please complete the survey below and return it to us in the enclosed envelope by June 2nd 2017. I appreciate your assistance in completing the Graduate Follow-Up Report.

Agriculture Department Chair-- Lori Broz

Name: _____

Address: _____

City: _____

Phone: _____

Please place a ☒ mark below your current status. Please check one, and write where next to the checked place.

<input type="checkbox"/>	Two-year college – Ag Major
<input type="checkbox"/>	Two-year college – Non-Ag Major
<input type="checkbox"/>	Four-year college – Ag Major
<input type="checkbox"/>	Four-year college – Non- Ag Major
<input type="checkbox"/>	Employed – Part-time – Ag Job
<input type="checkbox"/>	Employed – Part-time – Non-Ag Job
<input type="checkbox"/>	Employed – Full-time – Ag Job
<input type="checkbox"/>	Employed – Full-time – Non-Ag Job
<input type="checkbox"/>	Military- Enlisted in the U.S. Military
<input type="checkbox"/>	Other-Please explain

Completed by: _____



Supporting Material 12: Comprehensive Program Plan

Our Comprehensive Program Plan was compiled April 2017 in digital format and printed for viewing.

Evidence: Table of contents for our Comprehensive Program Plan.

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Supporting Material 13: Advisory Committee Meeting Agendas, Minutes, Constitution, and By-Laws

The Agriculture Department holds and Advisory Committee Meeting at least twice a year. The agendas are emailed out two weeks prior to the meeting asking for suggestions or other areas of topic that need to be included. Minutes are generated and emailed out within the week after the meeting.

Evidence: June 16 Advisory Committee Meeting Minutes
September 16 Advisory Committee Meeting Minutes

Granite Hills Ag Department Advisory Committee Meeting Minutes

June 2, 2017

Meeting was called to order by Charlie Abee at 4:02 P.M. in the Granite Hills High School Agriculture Department Room 605

Attendees: Charlie Abee, Scott Scheufele, Lori Broz, and Danell Daniel

Lori Broz talked about the future farm

- Review farm 2.5 acre parcel for the GHHS

- Sewer attach to the city sewer system

- Barn was submitted to 2017 Perkins grant and requests were rejected on the mini grants

Reviewed the Five year plan

- Suggestions for additional expenses for: Camera, Lighting, Fencing

- Board Approved the 5 year plan

Lab material Suggestions~

- Tulare meats donate livestock organs for vetscience labs

New Ideas:

Technology School GHHS

- Suggestions: Phantom 4 approximate \$400.00

- GIS, GPS Irrigation sensors, weather stations, Yield monitoring, crop temperature, inferred system. Contact person is Mark Hall from Exeter hobbies, All drone solutions. Ag drones used for spraying, applying pesticides.

- Scott Ag mechanics shop~ to build additional booms.

- COS ~ Irrigation technology CIT at CSUF partners with COS in Irrigation

- Scott Suggested a potato grow and harvest working with OH class starting in January.

Course Map

Plant Pathway

- Ag Bio

- Ag Earth & Space

- OH/Plant Sci

- Floral

- Advanced Agriculture

Animal Pathway

- Ag Bio

- Ag Earth & Space

- Small Animal Care

- Veterinary Science

- Advanced Agriculture

Scott asked about the Ag Earth Science curriculum: Lori stated that we were to follow the District and State pacing guide.

New Ideas:

Current Fundraiser:

- Roping

- Drive Thru BBQ

- Pretzel and Welch's Fruit gems

- Halloween on the Hills Potato

Community Day:

Pumpkin

Easter Egg hunt with the school, or elementary schools.

GHHS FFA AG Report:

Officer retreat to be held in Aug at the Daniel Residence:

State FFA conference

Livestock Team

Greenhand

Grand Champion Meat Pen Chickens

8 Meat pens

Winning Dutch Rabbit winning class

2 Meat pen rabbits

State FFA Conference two years in Anaheim then two years in Sacramento.

Meeting Adjourned at 4:58

Next Meeting:

Aug 18 4:00 PM

Submitted by: *Danell Daniel*

GHHS Ag Department Advisory Committee Meeting Minutes

September 8th, 2017

Attendees

Scribe

Danell Daniel

Agenda

- **Old Business**
 - 5 year plan
 - Courses
- **New Business**
 - Charles Parker will be reviewing us in December on the 1st--Program plan
 - Events for the year that you may want to attend
 - Date that we all might go to a board meeting(second and fourth Thursday of each month), we would love your support if you could make it.

Next Meeting

Proposed date:

Next Meeting Agenda Items

-

Adjournment

Agenda

Attendees: Scott Scheufele, Charles Abee, Lori Broz, Danell Daniel, and Guest James Corbett

Minutes were moved and Approved by Scott Scheufele.

Old Business

5 year plan

Lori Broz reported in the New School Farm: 60'X100" Roof and Post for the pole barn. Empty we will play around with the pen structure for the pens arrangements.

James Corbett reported the estimate from Owen Fish Director of Facility Maintenance.

\$70K Building

\$55k Fence

\$27 Footing

\$15-20 Electrical

Discussion was about the location of the building. The North end of the property was very wet and should be used for pasture and or crop area.

What was the first thing to be done Charles Abee. Secure the facility this year first.

Greenhouse: Lori asked about the sprinkler system in the greenhouse. Scott suggested to have Culligan come out and give the estimate on a water filter system.

Courses

Ag. Mechanics: Suggested that the Ag. Mech. Make sure that the Ag Mech will fit into a pathway for Pathway completers.

Corbett: Connect the Ag. Mech will lead into the Ag Mech. Class.

CBED #'s. Agriculture Construction would be the capstone course to the Ag. Mechanics

AG urbanization.

New Business

Charles Parker will be reviewing us in December on the 1st--Program plan 9: A.M.

Events for the year that you may want to attend

Lori: Daniel two lambs to be showing at the Tulare County Fair Tuesday weigh in Wedn

Showmanship Thursday Market Sunday Sale.

October the Butterfield stage days.

Dec 5th Fall Banquet.

February 15 World Ag Expo

March 17 Benefit Roping

April 28 Color Run At GHHS

May 7 -12 Porterville Fair

May 1 Spring banquet

Corbett: New members Professional to add to the board 7 people, OH , Floral Person, Bonnie plants? LeCook Phillp Cox Forestry Janice Castle? Kelly Ivanchovich Almond Grower:

Date that we all might go to a board meeting (second and fourth Thursday of each month), we would love your support if you could make it.

Next Meeting

Recommendations to be added agenda from the advisory board (James Corbett)

Potato Project early Jan end of Dec

Farm fence

Members

Course outline for the Ag Construction

Tentative December 8 4:00

Time started: Called to order by Charles Abee at 4:03

Time ended: Adjourned by Charles Abee 5:08



Supporting Material 14: Proficiency Standards

Each of our Agriculture Courses have proficiency standards associated with them. These standards can be located in our Comprehensive Program Plan, under tab "L."

Evidence: Proficiency standards for program completers

GHHS Agriculture Program Completion

Courses of study and practice in Agriculture Sciences and has attained a competency level of: (n/a) not applicable; (0) does not meet basic standards; (1) basic; (2) good; or (3) excellent as certified by instructor in the following skill areas:

Competency Level

_____	Basic Animal Science
_____	Anatomy and Physiology of Farm Animals
_____	Livestock Breeding and Genetics
_____	Handling Livestock
_____	Livestock Nutrition and Feeds
_____	Animal Health
_____	Beef Cattle
_____	Swine
_____	Sheep
_____	Beef, Swine, and Sheep Husbandry
_____	Dairy Cattle and Dairy Cattle Husbandry
_____	Livestock Evaluation and Selection
_____	Livestock Products
_____	Poultry
_____	Basic Plant Science
_____	Plant Classification Systems
_____	Areas of Crop Production
_____	Vegetable Crops
_____	Tree Crops
_____	Vine and Small Fruit Crops
_____	Land Preparation and Planting
_____	Soils
_____	Fertilizers
_____	Irrigation and Drainage
_____	Harvesting
_____	Identification of Crops, Products, and By-Products
_____	Agricultural Production Services
_____	Agricultural Production Records
_____	Marketing Agricultural Products
_____	Financing Agricultural Production

Certifying Instructor: _____ Course Grade: _____ Date: _____

Proficiency Standards

Students are to be graded on their ability to accomplish or perform different tasks.

Rating Scale:

- 4 – Skilled or can work independently
- 3 – Moderately skilled or can perform with limited help
- 2 – Limited skill, requires instruction and close supervision
- 1 – No exposure, no experience or knowledge in this area

Rating

Agriculture Sciences

- | | | |
|-------|----|---|
| _____ | A. | To identify the importance of production agriculture. |
| _____ | B. | Identify the seven basic agricultural career areas. |
| _____ | C. | Identify and understand the function of the Future Farmers of America as it relates to modern agriculture, the structure, history and purpose of the Future Farmers of America and how it develops leadership skills. |
| _____ | D. | Demonstrate an understanding of the Supervised Occupational Experience Projects and their relationship with agriculture and agriculture careers. |
| _____ | E. | Demonstrate an understanding of the California Vocational Agriculture Record Book by following actual or sample student projects. |
| _____ | F. | Identify the common breeds of beef, sheep, swine, horse, dairy cattle and small animals. |
| _____ | G. | Demonstrate an understanding of basic livestock management principles, including feeds and nutrition, care and maintenance, diseases and reproduction. |
| _____ | H. | Demonstrate an understanding of the terminology associated with each species of livestock. |
| _____ | I. | Identify the common crops grown and understand their importance to California Agriculture. |
| _____ | J. | Identify plant parts and explain their functions for a variety of common agriculture plants. |

L. Proficiency Standards for Program Completers

- _____ K. Explain the factors involved in plant growth and general production practices.
- _____ L. Identify basic parts of common agriculture equipment.
- _____ M. Demonstrate proper safety techniques used in the agricultural industries and in the classroom setting.



Supporting Material 15: Teaching Credentials

I hold the following teaching credentials:

- Single Subject Teaching Credential in Agriculture
- Specialist Instruction Credential in Agriculture

Evidence: Copy of Single Subject Teaching Credential in Agriculture

Copy of Specialist Instruction Credential in Agriculture

Secure: https://educator.ctc.ca.gov/sales_emp/start.asp?SWENeedContent=false&SWECmd=CaloView&SWEFV=&SWFView=CTC+Welcome+Home+Page+View+We

Series: Aeries, Assoc, My Drive, Google D, Inbox (1), ianbroz, Classroom, Home, Field Trip R, Graduate Internship

Last Name: BRODZ
First Name: LORI
Middle Name: JEAN
Last Known County of Employment: PORTERVILLE UNIFIED SCHOOL DISTRICT

Fingerprint Status: Complete: No Action Required
Adverse and Commission Actions Indicator: Note: Information on Adverse and Commission Actions

Document Application Adverse and Commission Actions

1 - 5 of 5

Document Number	Document Title	Term	Status	Issue Date	Expiration Date	Original Issuance Date	Grade	Special Gr
170143365	Single Subject Teaching Credential	Clear	Valid	6/15/2017	7/1/2022			
150033163	Single Subject Teaching Credential	Preliminary	Valid	2/2/2015	3/1/2020			
150033319	Specialist Instruction Credential (Agriculture)	Clear	Valid	2/2/2015	3/1/2020			
130213731	Certificate of Clearance		Valid	11/18/2013	12/1/2018	11/18/2013		
140182228	30-Day Substitute Teaching Permit	Emergency	Valid	8/8/2014	9/1/2015	8/8/2014		

Complete Your Programs Recommendation

For those who have completed a program and were recommended for a credential by their college, university, district, or county office.

Complete Return Application to Authorized Agency

Click the 'Document Title' to view detailed information. Select "Yes" next to the Document Title and either "Complete" or "Return Application to Authorized Agency"

Choose Yes to Complete Recommendation Document Title Term Application Status Issue Date Return Reason



Supporting Material 16: Calendar of Activities

The Calendar of Activities is planned out by the FFA Advisors and Chapter Officer Team and is finalized at our Chapter Officer Retreat. The events on the calendar are shared with students on all agriculture instructors FFA Update boards and in our FFA google classroom. Events are kept track of in the AET calendar, and entered onto a Google Calendar that is shared with all of Granite Hills staff.

Evidence: Calendar of activities

FFA

Sun

Mon

Tue

Wed

Thu

Fri

Sat

Sep 2017 (Pacific Time - Tijuana)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	31	1	2
3	4	5	6	7	8	9
	No School Labor	FFA Meeting 7th		FFA Meeting Popcorn Fundraiser		
10	11	12	13	14	15	16
	Tulare County Fair				MFE/ALA Application	
		NO CM			DUE NOV. 15	
17	18	19	20	21	22	23
Tulare County Fair		O.M.		Greenhand popcorn due		Sequoia COLC MO
24	25	26	27	28	29	30
		Officer Meeting Referees C.M.				

FFA

Oct 2017 (Pacific Time - Tijuana)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Teacher
Lunch sale

Chapter
Meeting

Opening
&
closing

Adventure
Park.

Butterfield Stage
days

National Convention Indianapolis

Teacher lunch
Sale ends

Lunch

Halloween on the
H

PM lunch
except

FFA

Sun

Mon

Tue

Wed

Thu

Nov 2017 (Pacific Time) Tijuana

Fri

Sat

29	30	31	1	2	3	4	
		Halloween on the Hill	Min Day	OM	COS Freshman Field Day		
5	6	7	8	9	10	11	
Pie Face Fundraiser	FFA Meeting	Have in great hand - at water AP. Check list		No School			
12	13	14	15	16	17	18	
		CM	New Professional	collect	San Joaquin Regional CATA Meeting		
				Pie Face Fundraiser Day			
19	20	21	22	23	24	25	
		DM	Minimum Day	Thanksgiving Break			
26	27	28	29	30	1	2	
		CM					

FFA

Sun

Mon

Tue

Wed

Thu

Dec 2017 (Pacific Time, Tijuana)

Fri

Sat

	26	27	28	29	30	1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
Winter Break	24	25	26	27	28	29	30
Winter Break	31	1	2	3	4	5	6

Fall Banquet

Lunch with
O.M.

Office
Christmas
Party

Min Day

Winter Break

Winter Break

FFA

Sun

Mon

Tue

Wed

Thu

Fri

Sat

Jan 2018 (Pacific Time - Tijuana)

Winter Break

31

1

2

3

4

5

6

7

8

9

10

11

12

13

Back to School

Chapter
FFA Meeting
State Conference

OM

Rope-a-thon
Kick off

14

15

16

17

18

19

20

No Achool

SSE
Agg-entia
doc

San Joaquin officer
State Conference

Rope-a-thon

21

22

23

24

25

26

27

OM

Sequoia FFA
Doc

Tulare Citrus

28

29

30

31

1

2

3

OM

FFA

Sun

Mon

Tue

Wed

Thu

Feb 2018 (Pacific Time, Tijuana)

Fri

Sat

28	29	30	31	1	2	3
4	5	6	7	8	9	10
		FFA Meeting	Min Day	Sequoia Sectional	Candy gram Collect Advers	
11	12	13	14	15	16	17
		OM	Deliver Candy gram	World pg expo.	MFE/ALA Conference	
					No School	
18	19	20	21	22	23	24
	National FFA Week					
	No School			Sequoia BIG /COOP		San Joaquin
25	26	27	28	1	2	3
		OM				

FFA

Sun

Mon

Tue

Wed

Thu

Fri

Sat

Mar 2018 (Pacific Time - Tijuana)

	25	26	27	28	1	2	3
			Rehman Sahi Mon. March 5				
	4	5	6	7	8	9	10
	FFA Meeting	Minimum Day	Minimum Day				
	11	12	13	14	15	16	17
			FFA meeting			Minimum Day	FFA Benefit Roping
			DM			Spring Break	
	18	19	20	21	22	23	24
Spring Break							
	25	26	27	28	29	30	31
Spring Break	Start Calk Run Sale					No School	

FFA

Sun

Mon

Tue

Wed

Thu

Apr 2018 (Pacific Time - Tijuana)

Fri

Sat

No School

FFA Meeting

Hand out Sequoia

Minimum Day

5Q -
Banquet
Tulare

FFA Meeting

Horse
show
start
9-13
th →

California State FFA Convention

Animex

Color run
Day.

OM

FFA

Sun

Mon

Tue

Wed

Thu

Fri

Sat

May 2018 (Pacific Time - Tijuana)

29	30	1	2	3	4	5
OM	FFA Meeting	M				
6	7	8	9	10	11	12
Sequoia Sectional	OM		Sequoia Sectional			
13	14	15	16	17	18	19
Porterville Fair	NO OM					
20	21	22	23	24	25	26
Sequoia Sectional	American Degree	OM				
27	28	29	30	31	1	2
No School	OM					

Sun

Mon

Tue

Wed

Thu

Jun 2018 (Pacific Time - Tijuana)

Fri

Sat

27

No School

28

29

30

31

1

2

3

4

5

6

7

8

9

10

11

12

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17

18

19

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21

22

23

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27

28

29

30



Supporting Material 17: Professional Growth and Development

For the past two years, I have participated in each of the following events:

- CATA Summer conference
- New Professionals Institute
- CATA Roadshow
- Weekly, Teacher Induction Program (TIP) Meetings
- Faculty and Staff Meetings

Additionally, I have participated in the following:

- Kagan Workshops

Evidence: Inservice Checklist

INCENTIVE GRANT IN-SERVICE ACTIVITIES DOCUMENTATION

CRITERIA 4.B

School Year

2017-2018

School

Granite Hills

Based on the previous year's record, every agriculture teacher, teaching at least ½ time agriculture, attends a minimum of four of the following professional development activities:

Qualified and Competent Personnel

ACTIVITIES	TEACHERS NAMES					
	Lori Broz	Danell Daniel				
Fall Region Meeting	X	X				
Region In-service Day	X					
Spring Region Meeting	X	X				
Section In-service*		X				
Section In-service*		X				
Section In-service*						
Section In-service*						
Summer Conference	X					
University AgEd Skills Week						
Professional Development **	X					

* Four Section In-service Meetings equals one Professional Development Activity

** Can utilize a maximum of two other "Agriculturally Related" Professional Development activities than those listed above. Explain the Professional Development:

1 AET in-service for Danell Daniel

2 State proficiency scoring for Danell Daniel

3 New Professionals for Lori Broz

4

5



Supporting Material 18: R-2

As the Department Chair, I am responsible for submitting the R-2 Report. This report keeps track of the students in our program and classes.

Evidence: FFA Student Roster by Teacher
FFA Teacher Report



Porterville - Granite Hills

Courses Report

Advisor Name	Period	Course Name	Student Count
Lori Broz	1	Advanced Agriscience	8
Lori Broz	2	Agricultural Biology	25
Lori Broz	3	Agricultural Biology	26
Lori Broz	7	Agricultural Biology	24
Lori Broz	5	Introduction to Ornamental Horticulture	26
Lori Broz	6	Introduction to Ornamental Horticulture	25
Danell Daniel	5	Agricultural Environmental & Earth Science	27
Danell Daniel	6	Floriculture & Floral Design	26
Danell Daniel	7	Floriculture & Floral Design	18
Danell Daniel	1	Graduate - American Degree	1
Danell Daniel	2	Introduction to Agricultural Mechanics	27
Danell Daniel	1	Prep Period	0
Danell Daniel	3	Small Animal Care & Management	24
Danell Daniel	4	Veterinary Science	29



Porterville - Granite Hills

Courses Report

Advanced Agriscience (Period: 1)

Lori Broz

Student Name	Grad Year
	2018
	2018
	2018
	2018
	2018
	2019
	2019
	2018

Student Count

8



Porterville - Granite Hills

Courses Report

Agricultural Biology (Period: 2)

Lori Broz

Student Name	Grad Year
	2019
	2020
	2021
	2019
	2021
	2021
	2019
	2021
	2021
	2021
	2020
	2020
	2021
	2019
	2018
	2019
	2021
	2018
	2021
	2019
	2018
	2021
	2021
	2021
	2020

Student Count

25



Porterville - Granite Hills

Courses Report

Agricultural Biology (Period: 3)

Lori Broz

Student Name	Grad Year
	2021
	2020
	2020
	2021
	2021
	2019
	2021
	2021
	2021
	2021
	2019
	2021
	2021
	2020
	2021
	2020
	2021
	2020
	2020
	2019
	2021
	2021
	2021
	2021
	2021
	2021
	2021

Student Count

26



Porterville - Granite Hills

Courses Report

Introduction to Ornamental Horticulture (Period: 5)

Lori Broz

Student Name	Grad Year
	2020
	2020
	2018
	2019
	2019
	2020
	2019
	2018
	2018
	2020
	2018
	2019
	2018
	2019
	2018
	2018
	2018
	2019
	2018
	2019
	2019
	2019
	2018
	2018
	2018
	2018

Student Count

26



Porterville - Granite Hills

Courses Report

Introduction to Ornamental Horticulture (Period: 6)

Lori Broz

Student Name	Grad Year
	2018
	2019
	2018
	2018
	2018
	2018
	2019
	2018
	2018
	2018
	2018
	2018
	2019
	2018
	2019
	2019
	2019
	2019
	2018
	2019
	2019
	2018
	2016
	2019
	2018

Student Count

25



Porterville - Granite Hills

Courses Report

Agricultural Biology (Period: 7)

Lori Broz

Student Name	Grad Year
	2021
	2021
	2021
	2021
	2021
	2020
	2021
	2021
	2021
	2020
	2018
	2021
	2021
	2018
	2019
	2021
	2021
	2021
	2020
	2021
	2021
	2020
	2021
	2021

Student Count

24



Porterville - Granite Hills

Courses Report

Prep Period (Period: 1)

Danell Daniel

Student Name

Grad Year

Student Count



Danell Daniel

Student Count
27



Porterville - Granite Hills

Courses Report

Small Animal Care & Management (Period: 3)

Danell Daniel

Student Name	Grad Year
	2018
	2018
	2019
	2018
	2019
	2018
	2019
	2019
	2018
	2019
	2019
	2019
	2019
	2018
	2019
	2018
	2018
	2019
	2019
	2019
	2019
	2019
	2019
	2019

Student Count

24



Danell Daniel

Student Count
29



Porterville - Granite Hills

Courses Report

Agricultural Environmental & Earth Science (Period: 5)

Danell Daniel

Student Name	Grad Year
	2019
	2019
	2019
	2020
	2019
	2018
	2020
	2021
	2018
	2018
	2018
	2019
	2019
	2020
	2019
	2019
	2018
	2018
	2019
	2018
	2020
	2019
	2020
	2019
	2019
	2018
	2018

Student Count

27



Porterville - Granite Hills

Courses Report

Floriculture & Floral Design (Period: 6)

Danell Daniel

Student Name	Grad Year
	2018
	2018
	2020
	2019
	2019
	2018
	2018
	2018
	2018
	2020
	2018
	2018
	2019
	2019
	2018
	2019
	2018
	2019
	2019
	2019
	2019
	2018
	2018
	2018
	2018
	2018
	2018

Student Count

26



Porterville - Granite Hills

Courses Report

Floriculture & Floral Design (Period: 7)

Danell Daniel

Student Name	Grad Year
	2018
	2018
	2019
	2018
	2019
	2018
	2018
	2018
	2019
	2018
	2019
	2019
	2019
	2019
	2018
	2019
	2018
	2019

Student Count

18



Porterville - Granite Hills

Courses Report

Graduate - American Degree (Period: 1)

Danell Daniel

Student Name	Grad Year
	2017

Student Count
1



- Home
- Account Settings
- Account Balance
 - State Balance: \$2,005.00
 - Region Balance: \$110.00
- Student Roster
 - Get Student Roster Page
- FFA Membership
 - Get FFA Membership Page
- Post Graduate Data
 - Get Post Graduate Data Page
- Event Registration
 - Get Event Registration Page
- Livestock Insurance
 - Get Livestock Insurance Page
- State Course Summary
 - Get State Course Summary Page
- Application Center
 - Get Application Center Page
- Directory
 - Get Directory Page
- Order Paper Record Bureau
 - Get Order Paper Record Bureau Page
- Go to My FFA.org Account
 - Get to My FFA.org Account Page
- Go to My AET Account
 - Get to My AET Account Page
- Go to NFFA
 - Get to NFFA Page
- Declaration Certification
 - Get Declaration Certification Page
- Go to Degree Application Manager
 - Get to Degree Application Manager Page

My Profile



Select

Basic Information

First Name: Lon
Last Name: Broz
Office Phone: 559-562-5911 ext 6241
Address: 1701 E Putnam Ave
City: Porterville
State: CA
Zip Code: 93257

Gender: Female
Ethnicity: Non-Hispanic
Race: White
Lead FFA Advisor: ☒
Dept. Head: ☒

Years Teaching: 2
Bachelors: Cal Poly, SLO
Credentials From: Cal Poly, SLO
Credentials Held: ☒ Single Subject
☒ Ag Specialist
☐ Designated Specialist
☐ Other

Login Information

Email: lonbroz@portervilleschools.org
Password: Polygrad2014

Emergency Text Messages

Complete the fields below if you would like California Ag Ed to contact you in the event of an emergency

Cell Number: 8055091274
Cell Carrier: AT&T

School Salary Information

9-10 Month Base Salary
Extended Contract Stipend
FFA Stipend
Dept. Head Stipend





Supporting Material 19: Travel Requests

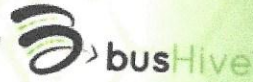
Each time we take our students on a trip, the following paperwork must be submitted:

- Field Trip Request form: Due at least two weeks prior to the board meeting before the trip has been scheduled; however if last minute CDE competitions arrive the board is always willing to accommodate.
- Permission Slips for each student



FIELD TRIP REQUEST

powered by



Organization: Porterville Unified School District
User: Lori Broz
Site: Porterville Unified School District

[Logout](#)

[Home](#)

[New Request](#)

[Favorites](#)

[History](#)

[Settings](#)

[Help](#)

Favorites

No favorites have been saved.

Trip Request

New Trip (Granite Hills High School Field Trip)

Email Debbie Thalman dthalman@ridesta.com with any questions, or call 782-7092.

Purpose of Trip: *

Account number or funding source: *

Additional Account Number if needed:

Destination: *

Destination (if not listed):

Destination Address:

Activity Details: *

Meal Stop: *

Depart Date: *

Arrive Date: *

Return Date: *

of Students: *

Depart Time: *

Arrive Time: *

Return Time: *

of Chaperones: *

Selected Expected Graduate Outcomes:

- Critical thinking and problem solving skills: ☐
- Cultural awareness/collaborate with diverse groups: ☐
- Technical skills-digital media and info management: ☐
- Communication skills-listening, speaking, writing: ☐
- Creativity and Innovation: ☐
- Leadership, self-management, organizational skills: ☐
- Adaptability, responsibility and ethical behaviors: ☐
- Ability to navigate commerce/further education: ☐
- Not Applicable: ☐



Out of County/State/Country Requests:

Is this trip Out of State or Out of Country?: * ☐ Yes ☐ No

I acknowledge that I am required to give feedback from this trip to the board and I will submit this feedback to the board by the following month proceeding the trip being the month of

Feedback Required By: *

Out of County, Out of State and Out of Country field trips require approval by the PUSD Governing Board. Your "field trip request" is NOT APPROVED even though you have received approval for "transportation". Once your "field trip request" has been approved by the board, you will receive a SEPARATE email stating your field trip "has been approved by the board" which you can then proceed with finalizing any trip arrangements.

Chaperone Information:

Chaperone #1 Name:

Chaperone #1 Cell:

Chaperone #1 Email:

Chaperone #2 Name:

Chaperone #2 Cell:

Chaperone #2 Email:

The use of STA vans, personal vehicles, rentals, or FFA/site vehicles require liability insurance information from the driver.

To enter the insurance information, open a NEW browser window and copy and paste this link:

<http://goo.gl/2qFV0H>

Complete information below if substitute is required.

Dates Substitute is Needed:

From:

To:

Periods:

Notes/Instructions concerning Substitutes:



Classroom Home - Field Trip Request Graduate Internship

Type of Transportation Required: *

Driver Name:

Approval

BUS CAPACITY IS 62 PASSENGERS. ALL AGE GROUPS!

I understand I will need to submit supporting documentation in conjunction with some requests such as student rosters, itineraries, and brochures outlining the educational purpose. To submit supporting documentation, open a NEW browser window and copy and paste this link into your browser:

<http://goo.gl/2qFV0H>

Request must be received by the Transportation Coordinator 60 School Days in advance of trip. You must notify transportation immediately if trip is to be cancelled.

State law provides that the bus driver is responsible for the safety and welfare of all passengers. Teachers/Chaperones are expected to maintain discipline on the bus in accordance with district policy. Drivers and teachers/chaperones will work together cooperatively to maintain proper standards.

All stops including those to parks, restaurants or other eating facilities must be previously requested on this form. Drivers are not allowed to vary from this route (except in cases of emergency).

Please be advised that your field trip/transportation may not be approved if your request does not meet the 60 day requirement.

☐ **I agree to the terms stated above**

Send To: * Granite Hills High School Principal ▼

Comment:

Submit

PARENTAL AUTHORIZATION AND ACKNOWLEDGMENT FOR EXTRA-CURRICULAR ACTIVITY PARTICIPATION

I, _____, the parent/guardian of _____, authorize my son/daughter to participate in the extra-curricular programs, ie., field trips, athletics, band, cheerleading, offered by the Porterville Unified School District, hereinafter referred to as the "District".

I fully understand that the District does not provide or make available medical and hospital services for any of its students participating in extra-curricular programs.

As the parent/guardian, I assume full responsibility for any medical and hospital services that may be needed by my son/daughter in the course of the extra-curricular activity, including, but not limited to, his/her participation in practice sessions, travel to and from competitions, and participation in competitions.

Furthermore, I shall pay the costs for any medical and hospital services which may be required for my son/daughter while he/she is a participant in any extra-curricular program offered by the District and shall defend, indemnify, and hold harmless the District in any suit which may be brought against the District for the costs of such services, including attorney fees.

I understand that I may purchase insurance for medical and hospital services through Pacific Educators, Inc., the District's student insurance provider, for any injuries incurred by my son/daughter during the course of participation in extra-curricular programs. If I wish to purchase such insurance from the District's provider, I may contact my school's office or the Porterville Unified School District Business Office for information. (Education Code 49471).

Parent/Guardian Signature

Date

Student Signature

Date

Coach/Faculty Advisor Signature

Date

EMERGENCY INFORMATION

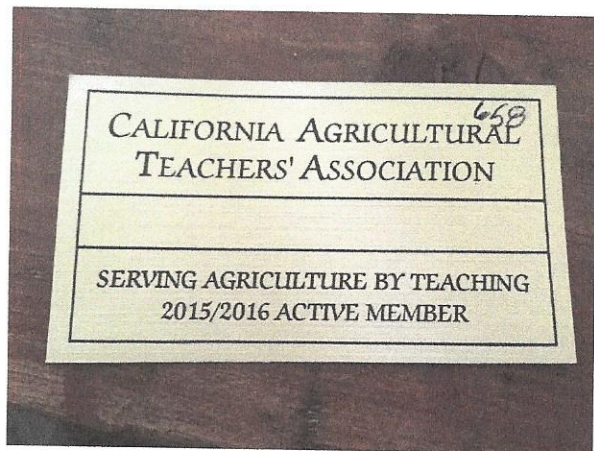
Father's Name _____	Phone Number _____	Cell Number _____
Mother's Name _____	Phone Number _____	Cell Number _____
Alternate Contact Name _____	Phone Number _____	Relationship _____



Supporting Material 20: CATA Membership Card

I have been a member of the CATA since 2013-2014 school year as a student teacher through the present day. My dues are paid through 2015/2016 and I will pay again later this November for the new school year.

Evidence: CATA Membership Card





Supporting Material 21: Report to Administration

This year, we presented our Comprehensive Program Plan to our Principal and Superintendent. In doing so, the Superintendent has granted us to begin planning a livestock facility for our students SAE projects and for curriculum enhancement. The Superintendent is working hard to align all of our districts agriculture departments and make them a cohesive successful group.



Supporting Material 22: Five Year Acquisition Plan

Our five year acquisition plan outlines the purchases for program growth that we would like to see over the next five years. In order to create this list, we met as a department and discussed that growth we would like to see in each pathway.

Evidence: Both of our five year acquisition plans

II. FIVE YEAR FACILITY AND EQUIPMENT ACQUISITION

Goal/Objective	Costs	Date to be finished	Who oversees the goal completion
1)Expand program abilities with an updated livestock farm 2)Code locks 3)Time card SAE	1)94,000 2)\$5,000 3)\$1,000 Total:\$100,000	End of 2018 school year	Lori and Danell
Upgrade the existing greenhouse area : 1)Mister control 2)Shade house area expansion and updating 3)Tools 4)Greenhouse tables 5)Update area behind classrooms for storage, and chickens	1)\$700 2)\$2,000 3)\$1,000 5)\$2,000 Total:\$5,700	End of 2019 school year	Lori
Purchase a new ag vehicle	\$50,000	End of 2020 school year	Lori and Danell
Update lab equipment in both ag rooms	\$1,500	End of 2021 school year	Lori and Danell
Put in new DG in the greenhouse area	\$4,000	End of 2022 school year	Lori

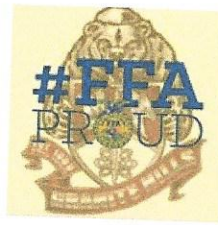
School Year	Area	Project	Estimated Cost	Vendor	Date started [1]	Date Completed [2]	PO Numbers	Notes
2017-2018	Farm	Purchase livestock barn, build on acres behind the sports fields next to the old basket ball court. Install electrical/lighting, fencing, water, surveillance, and coded locks	70,000	Owen Fish district quote	5/1/17 (planning)			
		animal pens, panels, t posts, gates	15,000	Home depot	5/1/17 (planning)			
		perimeter fence, perimeter gates	82,000	Owen Fish district quote http://www.largechickencoops.com/store/IHS-Quaker-6x12-Combo-Coop-p61402053	5/1/17 (planning)			
		chicken coop, pens, layer boxes, waterers, feeders, brooder?, incubator, heat lamps, Fans						
		rabbit barn, pens, kitting boxes, waterers, feeders, heat lamps? air conditioner						
		sheep pens						
		Tack Room						
		feed room						
		hog pens, Panles, Concrete Showmanship areana (fenced area)						
		Wash Area						
2018-2019	OH unit							

2019-2020	grade greenhouse area: 1)Mister control 2)Shade house area expansion and updating 3)Tools 4)Greenhouse tables 5)Update area behind classrooms for storage	Crouzet Growers supply Ace Hardware	5,700	8/1/18 (planning)
	Propagation Chamber		4000	
	Farm			
	Tack boxes			
	Clippers			
	Livestock Scales			
	Ag Mech?	are you going to start offering ag mech?		
2020-2021	Department			
	Purchase van for ag department Passenger wagon XLT	vc	50,000	8/1/19 (planning)
		Ford		
2021-2022	Animal Care	Update lab equipment for ag bio, small animal care, ag earth and space, and ag mech	5,000	8/1/20 (planning)
		Nasco, Home depot		

OH	New DG	4,000	Vollmer	8/1/21 (planning)
Curriculum	Books, Specific classes, certificates, programs, etc			
	adding a teacher			

[1] here you can type in when you made the request, or created the PO, or when actual work began.

[2] use this to record when an item was received or a project finished.



Supporting Material 23: Department Operating Budget

Departmental budgeting was completed by myself, during the summer prior to the school year beginning. I know where our department is going and what will be needed, I meet with Danell every week and we talk about any other monies that need to be spent or not spent. I developed the FFA budget with our president after we came up with the calendar of activities.

Evidence: Budget for FFA (ASB) 2016-2017

P. Current year budget

GRANITE HILLS FFA BUDGET

❖ **EXPENSES**

Meeting Supplies	\$450.00
Award Banquet	\$500.00
Officers Retreat	\$250.00
FFA week activities	\$200.00
Halloween on the hill	\$150.00
MFE/ALA	\$400.00
GHHS FFA Benefit Team Roping	\$1,800.00
State Conference	\$3,000.00
Greenhand Conference	\$235.00
Chapter meetings	\$500.00
GLC	\$360.00
Staff luncheon	\$200.00
Pie in the face	\$143.34
Candy Grams	\$100.00
Color run	\$500.00

Total Expenses

\$8,788.34

❖ **INCOME**

Halloween on the Hill	\$300.00
Popcornopolis sales	\$1,500.00
GHHS FFA Benefit Team Roping	\$3,000.00
FFA Recycling	\$2,000.00

T-shirt sales	\$100.00
Staff luncheon	\$280.00
Pie in the face	\$350.00
Rope-a-thon	\$100.00
Candy Grams	\$150.00
Color run	\$1,000.00

Total Income	\$8,780.00
---------------------	-------------------



Supporting Material 24: Budget Processes

For ASB purchases, they are coordinated through our Activities Secretary, Ryanna, each order needs approval before a purchase can be made. If it relates to the Agriculture Incentive Grant, or Career Technical Education Incentive Grant then all monies are coordinated through our school secretary, Maggie. If it relates to Perkins then all monies are coordinated through our schools project coordinator, Kim. Purchase requisitions are passed on for administrative approval and then to the District Office where a purchase order number will then be generated. Upon receipt of the items ordered using the purchase order number, receipts must then be submitted back to whichever of the two ladies to be processed for payment.

Evidence: Purchase requisitions
Purchase orders

PURCHASE REQUISITION



GRANITE HILLS HIGH SCHOOL
1701 EAST PUTNAM AVENUE
PORTERVILLE, CA 93257
PHONE: (559) 782-7076

DATE	FUND
1-31-17	FFA

TO National FFA Organization
PO Box 631363 Cincinnati,
OH 45263-1363

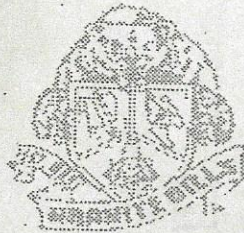
SHIP TO	GRANITE HILLS HIGH SCHOOL 1701 East Putnam Avenue Porterville, CA 93257
	Attn:

VENDOR #

PHONE:

FAX:

QUANTITY	DESCRIPTION/PURPOSE	UNIT PRICE	AMOUNT
1	FFA Scrapbook		43.50
			\$ 43.50
PURCHASE AUTHORIZED BY		REQUISITIONED BY	PAGE OF PAGES
		TOTAL	





Authorization for Payment
Student Body Funds



Date 1-31-17

Account FFA

Amount 43.50

Paid by Check # _____

Check Payable to National FFA Organization PO Box 631363 Cincinnati OH
45263-1363

Address Same as

For FFA Scrapbook

Approved _____

Student Body Treasurer

Approved _____

Student Body Advisor

Approved _____

Lori Brey
Club Advisor

Approved _____

Administrative Approval

INVOICE

address:

3 HILLS HIGH SCHOOL
PUTNAM
VILLE CA 93257

NATIONAL FFA ORGANIZATION
Federal Id #:54-0524844
PHONE (888) 332 - 2668
FAX (800) 366 - 6556

Customer PO Number: MDS-78639
Invoice Number:
Customer Account Number: 18333

Payment Terms: Net 30
Payment Due Date: 02/23/2017
Invoice Date: 01/24/2017
FFA Order Number: 1248005

A \$10 finance charge is applied after 90 days

ate
ipped

Item Number	Description/Lettering
23/2017 SBK-002IN	OFFICIAL FFA SCRAPBOOK
23/2017 SHIPPING/HANDLING	Shipping/Handling

SUBTOTAL:

TOTAL AMOUNT DUE :

Quantity Shipped	List Price	Price Per Unit	Extended Amount
1	39.50	39.50	39.50
1	4.00	4.00	4.00
			43.50
			43.50

TEAR AT PERFORATION HERE

mail payment and this invoice stub to
box address in the envelope provided.

NATIONAL FFA ORGANIZATION
P.O. BOX 631363
COLUMBUS OH 45263-1363

Please review and modify your billing contact
information so that we may better serve you.

Customer Number: 18333
Customer Name : GRANITE HILLS HIGH SCHOOL
Billing Information
Contact Name : Lori Broz
Email Address : loribro@porterville
Phone Number : 5597827075
Fax Number : 5597827075

Due: \$43.50
Due Date: 02/23/2017
Number: MDS-78639

Accounts Receivable at billquestion@ffa.org with any questions about this invoice.

PURCHASE REQUISITION

PURCHASE REQUISITION




GRANITE HILLS HIGH SCHOOL
1701 EAST PUTNAM AVENUE
PORTERVILLE, CA 93257
PHONE: (559) 782-7076

DATE	FUND
1-11-17	FFA

TO: 6060 FFA Drive PO Box
68960 Indianapolis, IN
46268-1370

SHIP TO	GRANITE HILLS HIGH SCHOOL 1701 East Putnam Avenue Porterville, CA 93257
	Attn:

QUANTITY	DESCRIPTION/PURPOSE	UNIT PRICE	AMOUNT
1	FFA Ticket	83	83
			
PURCHASE AUTHORIZED BY		REQUISITIONED BY	PAGE OF PAGES
		\$ 83	TOTAL

PURCHASE REQUISITION

GRANITE HILLS HIGH SCHOOL

Authorization for Payment
Student Body Funds



Date 1-11-17 Account FFA
Amount \$83.00 Paid by Check # _____
Check Payable to National FFA Organization
Address 6060 FFA Drive PO Box 68960 Indianapolis, IN 46268-1370
For FFA Jacket
Approved Stephan Land Approved _____
Student Body Treasurer Student Body Advisor
Approved Lori Bray Approved _____
Club Advisor Administrative Approval

PURCHASE REQUISITION

GRANITE HILLS HIGH SCHOOL

ORDER CONFIRMATION

NATIONAL FFA ORGANIZATION
6060 FFA Drive
PO Box 68960
Indianapolis, IN 46268-1370

PAGE	1
ORDER NO.	1238088-0
Date	11/29/16

18333
S Granite Hills FFA
O 1701 E PUTNAM AVE
D PORTERVILLE, CA 93257
T United States of America
O

1
S Granite Hills FFA
H 1701 E. PUTNAM AVE
I PORTERVILLE, CA 93257
P United States of America
T
O

PAYMENT TYPE		PO#	SHIPPING METHOD				
NET 30			GROUND SHIPPING				
LINE	ITEM NO/	DESCRIPTION/SIZE/COLOR	ORDERED	PRICE	DISCOUNTED PRICE	AMOUNT	STS EXP.RECV. BY DATE
1	100T-4000	MENS TAILORED JACKET	1.00	75.00	75.00	75.00	DrSh 12/20/16
		NAVY/					
		CHAPTER NUMBER:	CA0500				
		ADVISOR NAME:	Lori Broz				
		FRONT LINE 1 (MEMBER NAME):	Emylee Paiste				
		FRONT LINE 2 (OFFICE):	Historian				
		FRONT LINE 3 (YEAR):	2016-2017				
		BACK STATE LINE 1:	CALIFORNIA				
		BACK CHAPTER NAME LINE 2:	GRANITE HILLS				
		Height.....	67.00				
		Weight.....	360				
		Bust/Chest.....	58.00				
		Waist.....	57.00				
		High Hip/Seat.....	65.00				
		Across Shoulder.....	21.00				
		Back Waist Length..	18.00				
		Sleeve Length.....	32.00				
Subtotal:						75.00	
Freight:						8.00	
Grand Total:						83.00	

Item Status that show "Available" will deliver within 4-10 working days, with the exception of jackets. Please allow 2 weeks delivery directly from the manufacturer.

Item Status that show "Direct Shipped" will ship from the manufacturer. Allow 4-6 weeks for delivery.

Item Status that show "Back Ordered" will ship from our warehouse shortly. Allow 2-4 weeks for delivery.

Add Detail	Delete Detail	Add Account	Delete Account
Porterville Unified School District			
Requisition			
Requisition Only - This is not a Purchase Order			
District No: 78	Vendor: Office Max		
Fiscal Year: 2017			
Date Created: 11/4/2017			
Ship To: 1	PORTERVILLE UNIFIED SCHOOL DISTRICT 534 NO. "E" STREET PORTERVILLE, CA 93257		
Comments:			
Requested By: Lori Broz		Project: Department materials	
Qty	Unit	Unit Price	Discount
1	Each		
		Description	Taxable
		open PO	Y
		Total	\$0.00
Extended Subtotal: \$0.00 Discount: \$0.00 Subtotal: \$0.00 Tax Rate: 9.25% Tax: \$0.00 Freight: \$0.00 Requisition Total: \$0.00			
Account Distributions Ex: Note: Enter dashes Amount \$0.00			
Distribution Total: \$0.00			
Approving Managers: Comments (Fields below must be handwritten in ink) This is to certify that materials requested on this PO will be used to Implement the Component/Curriculum: Layer/Activity/Solution Procedure/Page Administrator Program Director Technology Director Business Manager ver. 1.0.0			

Units
 Boxes
 Cases
 Packs
 Jars
 Each
 Cartons
 Pallets
 Pieces
 Sets
 Months
 Pounds
 Quarts
 Gallons
 Dozen
 Reams
 Nights
 Hours

Taxable
 Y
 N

Purchase Order

Porterville Unified School District
600 West Grand Avenue
Porterville, CA 93257-0000

PO No: 1701401

08/26/2016

Requested By: msalazar

Vendor:

006227

WEISENBERGERS ACE HARDWARE
875 WEST OLIVE AVENUE
PORTERVILLE, CA 93257

Bill To:

Porterville Unified School District
600 West Grand Avenue

Porterville
(559) 793-2400

CA 93257-0000

Remit To:

875 WEST OLIVE AVENUE
PORTERVILLE, CA 93257

Ship To:

PORTERVILLE UNIFIED SCHOOL DISTRICT
534 NORTH "E" STREET
PORTERVILLE, CA 93257-

559-793-2433

Project No: GHHS/Ag.Inc/Broz
Confirmation:

Req No: 171740

Qty	Unit	Description	Unit Price	Total Cost	T
1.00	Units	Open PO for farm supplies	\$300.00	\$300.00	N
AccountNo		Amount	Sub Total:		
010-70100-0-38000-10000-43000-303-0000-4428		\$300.00	Total Discount:		
			Tax:		
			Freight:		
			Total:		

Approved By: _____



Supporting Material 25: Chairperson's Duties and Responsibilities

I am the Department Chairperson. I attend regular Department Chair meetings and gain information to disperse to Danell at our weekly department meetings. I fill out purchase requisitions, keep track of our budgets, fill out grant information, make sure field trip forms are all completed, create agendas/minutes for weekly department meetings, etc.



Supporting Material 26: Chart of Responsibilities

Each year before the school year begins, our department sits down and discusses the chart of responsibilities. During this time, we decide who will be the “lead” advisor for each of our events.

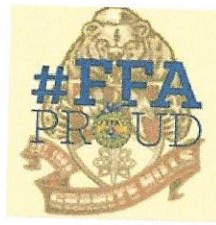
Evidence: Staff assignments

Granite Hills Agriculture

Department Staff Assignments

Activity	Date	Broz	Daniel	Permission Slip	Field Trip Request	Transportation Request	Approved
Dept. Chair/organization		X					
FFA Advisor		X	X				
CATA /Professional Development							
CATA Summer Conference	Summer	X		NA	NA	NA	B
CATA Seq fall	aug	X	X	NA	NA	NA	B
SJ Regional FFA & CATA spring	Feb	X	X	B	B	NA	B
CATA StateDegree/Proficiencies Scoring	Feb		X	NA	NA	NA	NA
Regional Road show	Nov	X		NA	NA	NA	B
New Professionals	Nov	X		NA	NA	NA	NA
CATA American Degree Scoring	Feb		X	NA	NA	NA	B
Granite Hills Agriculture Department				NA	NA	NA	NA
Curriculum development							
Field Trips		X	X				
Scholarships		X	X				
AET/Record Books		X	X				
Agriculture Classes		X	X				
Floral Design			X				
Vet. Sci.			X				
Small Animal Care			X				
Agriculture Science		X	X				
Agriculture Biology		X					
Advanced Agriculture		X					
Ornamental Horticulture		X					
FFA Leadership Development		X					
FFA State Leadership Conference	April	X	X	D	B	B	NA
MFE/ALA	Feb		X	D	D	D	NA
Seq COLC	September	X	X	B	B	B	NA
Seq sectional officer elections	May	X		B	B	B	NA
Seq. Bootcamp	August	X		B	B	B	NA
National FFA Week Activities	Feb	X	X	NA	NA	NA	B
Chapter banquet	Fall		X	NA	NA	NA	NA
Chapter banquet	Spring	X		NA	NA	NA	NA
Chapter officer meetings	Aug-June	X	X	NA	NA	NA	NA
LIVESTOCK ASSIGNMENTS							

Porterville Livestock & Fair		May	X	X	X		B	B	B	NA
Tulare County Livestock & Fair		September	X	X	X		B	B	B	NA
	Beef		X							
	Chickens			X						
	Rabbits		X							
	Lambs			X						
	Goats		X							
	Pigs			X						
	Horses			X						
	Indoor		X	X						
	Landscape			x						
Speech Contests										
Creed		Feb	X							
Opening and closing		Sept-Oct	X	X			B	B	B	NA
Prepared Speech		Feb		X			D	B	B	NA
Job Interview		Feb		X			NA	NA	NA	NA
Extemporaneous Speech		Feb		X			B	B	B	NA
Impromptu speech		Feb	X				B	B	B	NA
BIG		Feb	X				NA	NA	NA	NA
Judging Contests		Feb	X				B	B	B	NA
Spring CDE teams		Spring	X	X						
Fall CDE teams		Fall	X	X			B	B	B	NA
Other Events			X	X			NA	NA	NA	NA
Kids day at Porterville Fair		May	X							
Butterfield stage day		Oct		X			B	B	B	NA
COS field day		Nov	X				D	D	D	NA
Farm Bureau Leadership Program		May-June	X	X			B	B	B	NA
World AG Expo		Feb	X				NA	NA	NA	D
Granite Hills FFA benefit roping		March		X			B	B	B	NA
							D	D	D	D
Total			39	35						



Supporting Material 27: Substitute Teacher Procedure and Plans

The policy for obtaining a substitute teacher is as follows:

- Creating an absence using “AESOP” , our online system
- Make sure we have sub plans ready and on the desk for the sub with any materials the students and sub will need.

I take pride in leaving organized, detailed sub plans each time I am away from my classroom. My sub plans are left on my desk. Anything that is associated with the lesson is left right next to the sub plans on my desk with a labeled sticky note stating what period and assignment it is for.

Evidence: Attached is an example of my sub plans and an attached behavior sheet.



AGRICULTURE DEPARTMENT GRANITE HILLS HIGH SCHOOL

CLASS SUBSTITUTE INSTRUCTIONS

DATE INSTRUCTIONS FOR: November 3rd, 2017

TEACHER ABSENT: Mrs. Broz Room: 606

Good Morning! Thank you so much for taking my class! I really do appreciate your help. I will be working on my Masters. If you need anything please give me a call and leave a message, I will be checking my phone periodically to see if there are any messages. My phone number is (805) 509-1274, please don't hesitate to call. Thanks again!

A. The Substitute teacher will:

1. Take roll of students and complete the attendance report form. Attendance info will be provided for you. Please make sure the students are in their correct seats with the seating charts I provide.
2. Allow NO student to leave class without the teacher's permission. Students may only leave to go to the bathroom if they have significantly been working and they take the correct pass.
3. Place the room in an organized manner before students leave the class.
4. Students are to be in their seats (not at the door) when the bell rings.
5. Do not allow students to sit on the table or anywhere else they aren't supposed to. Only seating chart seats if you are in the classroom.

B. Special notations to substitute instructor:

1. Please MAKE NOTE of any problem students (names preferred).
- 2 When you leave, make sure all doors are locked and shut.
- 3 Allow bathroom passes only if students have been working diligently and take the pass.
4. Do not let any students in any cabinets except to get their books if necessary.

Day's Class Instructions and assignments:

Today's periods:

- Per. 1 --

Kylee can work on the flyer for the teachers that will have jars for Pie in the face. I told Harrison about this so he can talk with Kylee about it.

Ashley and Bobbi please organize the officer room and make it neat and clean.

Stephen, Eric, and Zoey needs to work on his AET.

Hobi and Harrison can work on their AG job project

- Per. 2-- Their assignment is on google classroom this is what it says for them to do (I left blank paper for them to do this):

Agenda for Monday November 6th:

1) Warm-up

2) Cycle of materials in the environment assignment

Here is what the assignment says:

Use the link below to help you, but yours may not look like it at ALL. DUE AT THE END OF THE PERIOD.

Make ONE LARGE cycle with arrows (like the water cycle, and carbon cycle) that includes the following in some way:

Photosynthesis

Cellular respiration

Carbon

Human creations that create carbon

Living things

Decomposing things

On the back of the cycle explain the cycle to me with all the parts in as many sentences as needed.

- Per. 6-- Their assignment is on google classroom this is what it says for them to do:

Agenda for Monday November 6th:

1) Get back with your propagation group and work on your PPT as you will be presenting November 8th.

The next class period you will start presentations. I attached the rubric so that you will know who the audience will be grading you. They will be asked to explain their grading for each part. The project is worth 220 pts!

\

Here is what their assignment says:

You and your assigned group will be assigned a propagation technique. You will come up with a PPT that includes the following:

Name of the technique

How or when did the technique come to be

Materials needed for the technique

5 plants that the technique can be done with

The step by step process with pictures

A. SUBSTITUTE'S WRITTEN EVALUATION OF CLASS PROGRESS



Supporting Material 28: Program Completer

Currently our requirement for program completers is that they have been active in our program for all 4 years, and that they have completed our program completer checklist. All program completers and state degree recipients receive an FFA sash to wear at graduation.

Evidence: Proficiency Standards for Program Completers

GHHS Agriculture Program Completion

Courses of study and practice in Agriculture Sciences and has attained a competency level of: (n/a) not applicable; (0) does not meet basic standards; (1) basic; (2) good; or (3) excellent as certified by instructor in the following skill areas:

Competency Level

_____	Basic Animal Science
_____	Anatomy and Physiology of Farm Animals
_____	Livestock Breeding and Genetics
_____	Handling Livestock
_____	Livestock Nutrition and Feeds
_____	Animal Health
_____	Beef Cattle
_____	Swine
_____	Sheep
_____	Beef, Swine, and Sheep Husbandry
_____	Dairy Cattle and Dairy Cattle Husbandry
_____	Livestock Evaluation and Selection
_____	Livestock Products
_____	Poultry
_____	Basic Plant Science
_____	Plant Classification Systems
_____	Areas of Crop Production
_____	Vegetable Crops
_____	Tree Crops
_____	Vine and Small Fruit Crops
_____	Land Preparation and Planting
_____	Soils
_____	Fertilizers
_____	Irrigation and Drainage
_____	Harvesting
_____	Identification of Crops, Products, and By-Products
_____	Agricultural Production Services
_____	Agricultural Production Records
_____	Marketing Agricultural Products
_____	Financing Agricultural Production

Certifying Instructor: _____ Course Grade: _____ Date: _____

Proficiency Standards

Students are to be graded on their ability to accomplish or perform different tasks.

Rating Scale:

- 4 – Skilled or can work independently
- 3 – Moderately skilled or can perform with limited help
- 2 – Limited skill, requires instruction and close supervision
- 1 – No exposure, no experience or knowledge in this area

Rating

Agriculture Sciences

- | | | |
|-------|----|---|
| _____ | A. | To identify the importance of production agriculture. |
| _____ | B. | Identify the seven basic agricultural career areas. |
| _____ | C. | Identify and understand the function of the Future Farmers of America as it relates to modern agriculture, the structure, history and purpose of the Future Farmers of America and how it develops leadership skills. |
| _____ | D. | Demonstrate an understanding of the Supervised Occupational Experience Projects and their relationship with agriculture and agriculture careers. |
| _____ | E. | Demonstrate an understanding of the California Vocational Agriculture Record Book by following actual or sample student projects. |
| _____ | F. | Identify the common breeds of beef, sheep, swine, horse, dairy cattle and small animals. |
| _____ | G. | Demonstrate an understanding of basic livestock management principles, including feeds and nutrition, care and maintenance, diseases and reproduction. |
| _____ | H. | Demonstrate an understanding of the terminology associated with each species of livestock. |
| _____ | I. | Identify the common crops grown and understand their importance to California Agriculture. |
| _____ | J. | Identify plant parts and explain their functions for a variety of common agriculture plants. |

L. Proficiency Standards for Program Completers

- _____ K. Explain the factors involved in plant growth and general production practices.
- _____ L. Identify basic parts of common agriculture equipment.
- _____ M. Demonstrate proper safety techniques used in the agricultural industries and in the classroom setting.



Supporting Material 29: 2+2 Agreements

We currently do not have any 2+2 agreements on file between Porterville College and Granite Hills Agriculture Department. As a department we are hoping to one day create and align with Porterville College in order to have a 2+2 agreement established. When we complete this process we would be able to offer classes to our students that earn them college credit.



Supporting Material 30: Reimbursement Process

There are three ways that you are able to be reimbursed within our school district. The first is through our ASB accounts. All expenses associated with a club must be pre-approved with a request slip. Our second option is to be reimbursed for expenses for our classroom/ greenhouse unit through our district account. Our third option to be reimbursed for expenses for travel or conferences is done through our district account as well. For this third option we must submit the paperwork for pre-approval and submit receipts after the conference for travel, food, parking, lodging, etc to be fully reimbursed.

Evidence: Confernce Approval Packet

NOTICE: Read INSTRUCTIONS - FORM C-1-b

PORTERVILLE UNIFIED SCHOOL DISTRICT
REQUEST TO ATTEND CONFERENCE OR WORKSHOP

REQUEST TO ATTEND CONFERENCE OR WORKSHOP

NAME	Lori Broz	WORK LOCATION	GHHS
NAME OF CONFERENCE			

NAME OF CONFERENCE	DATE	LOCATION	GHHS
Regional Inservice and meetings			

TO BE HELD IN Yosemite and Tulare CA DATES Nov.17-18 and Feb 24th
(City) (State)

EXPECTED PLACE OF RESIDENCE AT CONFERENCE Tenya Lodge
(Name of Hotel, Motel or other)

MEANS OF TRAVEL _____
(Name of Hotel, Motel or other)

Private Automobile

(Private Automobile, Airplane, District Vehicle, etc.)

WILL A SUBSTITUTE BE REQUIRED? Yes _____ No _____

WILL A SUBSTITUTE BE REQUIRED? Yes Friday Nov. 17th

MY ESTIMATED EXPENSES ARE _____

(Private Automobile, Airplane, District Vehicle, etc.)

NUMBER OF DAYS 1

MY ESTIMATED EXPENSES AND RELATED COSTS ARE:

Transportation	<u>112.35</u>	Registration	<u>160.00</u>
Meals	<u>20.00</u>	Substitute	<u>125.00</u>
Lodging	<u>165.39</u>	Other	<u> </u>

Total \$ 582.74

COMMENTS

PLEASE ATTACH A COPY OF THE PROGRAM

SIGNED *Scott Buz* DATE 9/13/17
TITLE _____
FOR OFFICE USE _____

FOR OFFICE USE

Line	Account Number	Amount	%
1			

FUNDING SOURCE

APPROVAL

ROUTING AND APPROVAL

1. **CAMPUS ADMINISTRATOR**
2. **PROGRAM ADMINISTRATOR**
3. **ASSISTANT SUPERINTENDENT**

DATE _____

DATE _____

DATE _____

LIMITATIONS/COMMENTS

Lori Broz

SAN JOAQUIN REGION

California Agricultural Teachers Association

2017-2018 REGIONAL INSERVICE AND MEETING FEES

SCHOOL: Granite Hills- Porterville

Region CDE and CATA Road Show

Tenaya Lodge-Yosemite
November 17, 2017

Per Teacher: \$50 = \$ 50
(includes dinner)

Per Student Teacher: \$30 = \$
(includes dinner)

Per Department: \$50 = \$ 50

Fall CATA Meeting and Inservice

Tenaya Lodge-Yosemite
November 18, 2016

Per Teacher: \$30 = \$ 60
(includes continental breakfast)

Per Student Teacher: \$20 = \$
(includes continental breakfast)

Spring CATA Meeting and Inservice

Tulare
February 24, 2018

Per Teacher: \$30 = \$ 60
(includes lunch)

Per Student Teacher: \$20 = \$
(includes lunch)

My total
\$160.00

TOTAL DUE:

\$ 220

All fees include: Inservice and Instructional Materials
Conference Fees
Selected Meals and Snacks

Make Checks Payable to: **San Joaquin Region CATA** and mail to:

Charles Parker, San Joaquin Region Supervisor
Agricultural Education
California Department of Education
2910 East Barstow, MS OF 115
Fresno, CA 93740

San Joaquin Region Road Show
November 17, 2017

Tenaya Lodge, Fish Camp

- 12:00 p.m. Registration
- 12:30 p.m. Workshops Rotation 1
- 2:30 p.m. Workshops Rotation 2
- 4:30 p.m. Workshops Rotation 3
- 6:30 p.m. Dinner

An updated agenda with breakout workshops will be provided by November 1, 2017.

San Joaquin Region CATA November 17-18, 2017

Fall Regional Meeting and Roadshow

AGENDA

FRIDAY, NOVEMBER 17, 2017

12:30pm Registration Region Roadshow (Tenaya)

1:00pm-6:00pm Roadshow Workshops

6:30pm Region Award Dinner

SATURDAY, NOVEMBER 18, 2017

7:00am – 8:00am Continental Breakfast

7:30am Regional Scholarship Committee Meeting with Darlene Gilles

8:00 – 8:30am Registration Regional Meeting, 50/50 Tickets, Dues Payment

8:30am – 10:00am Business Session

Call to Order
Flag Salute
Invocation
Welcome
Minutes
Financial Report
Student Teacher Introductions
New Teacher Introductions
CATA Executive Director's Report
State Supervisor's Report
Regional Supervisor's Report
CATA State Officer Report
College Reports

Cal Poly SLO, Chico State, Fresno State, UC Davis, Reedley College, Bakersfield College, COS, Porterville College & West Hills College

10:00am – 10:15am Break, Herd Book Items and 50/50 Tickets

10:15am – 12:00n Business Session Continued

Hall of Fame
Regional News Request
Operations Division Committee Report
Secondary Division Committee Report
Banquet 2018 (San Joaquin Region)
Regional Scholarships
Agriculture Career Expo
California FFA Advisory Board Report
California FFA Board of Directors Report
FFA Foundation Report
Announcement Teacher of Excellence Candidates
Herd Book
Door Prizes, 50/50 Drawing, Membership Drawing

12:00n Adjournment

San Joaquin Region CATA

February 24, 2018

Spring Regional Meeting

8:00 – 9:00 **Registration, 50/50 Tickets, Dues Payment**

9:00 – 10:30 **First Business Session**

Call to Order
Invocation
Flag Salute
Welcome
Regional Supervisor's Report
Minutes
Financial Report
Student Teacher Introductions
CATA Executive Director's Report
State Supervisor's Report

10:30 – 10:45 **Break, Herdbook Items, and 50/50 Tickets**

10:45 – 12:30 **Second Business Session**

CATA State Officer Report
California FFA Advisory Board Report
California FFA Board of Directors Report
Regional News Request
Governing Board Report
College Reports:
 Fresno State, UC Davis, CSU Chico, Cal Poly SLO, Cal Poly Pomona, Bakersfield College,
 Porterville College, COS, Reedley College
CATA Division Overview
 Operations Division
 Secondary Division
 Postsecondary Division

12:30 – 1:15 **Lunch**

1:15 – 2:30 **Third Business Session**

Vision 2030 Report
Selection of Location for Fall 2015 Region Meeting and Road Show
Resolution from Governing Board
Nominations for 2015-16 Treasurer
 State Conference Door Prizes
 Herd Book
 Door Prizes and 50/50 Drawing
 Introduction of 2015-16 Regional FFA Officers

2:30 **Adjournment**

1

Broz, Lori <loribroz@portervilleschools.org>

Tenaya Lodge Confirmation # 31C4HV

1 message

dncconfirm@delawarenorth.com <dncconfirm@delawarenorth.com>
To: Lori Broz <loribroz@portervilleschools.org>

Wed, Sep 13, 2017 at 12:27 PM

September 13, 2017

Reservation Confirmation # 31C4HV**Guest Information**

Lori Broz
289 Maricopa Dr
Tulare, CA 93274

**Reservation Summary**

Person staying in room: Broz, Lori
Responsible Party: Broz, Lori
Check-in: Friday, November 17, 2017 after 4:00 PM
Check-out: Saturday, November 18, 2017 prior to 11:00 AM
Staying for 1 Nights
Number of Guests: 2
Daily average rate: \$149.00 (does not include taxes)
Total rate: ◆ \$165.39 for your 1 night stay
Deposit received: ◆ \$0.00
Room details: Premium 2 Queen

POLICY: To review the terms and conditions of DNC Parks & Resorts at Tenaya Lodge LLC that you agreed to when confirming your reservations go here: <http://www.tenayalodge.com/Reservation-Policies.aspx> ◆ We reserve the right to cancel a reservation without notice if we become aware of or are notified of any fraud or illegal activity associated with this reservation.

RESORT FEE: A \$20 per day resort fee will be added to your reservation daily. To view what this fee includes, click here: <http://www.tenayalodge.com/Reservations.aspx>

Porterville Unified School District

Requisition

REQ #:

Requisition Only - This is not a Purchase Order

District No: 78

Vendor:

Fiscal Year: 2017

Tenya Lodge
1122 CA-41, Fish Camp, CA 93623

Date Created: 9/13/2017

Ship To: 1

PORTERVILLE UNIFIED SCHOOL
534 NO. "E" STREET
PORTERVILLE, CA 93257

Comments:

Requested By: Lori Broz

Project: Inservice lodging

Qty	Unit	Unit Price	Discount	Description	Taxable	Total
1	Each			Inservice lodging	Y	\$165.39
Extended Subtotal:						\$165.39
Discount:						\$0.00
Subtotal:						\$165.39
Tax:						\$13.64
Freight:						\$0.00
Requisition Total:						\$179.03

Account Distributions	Ex: 000-00000-0-00000-00000-00000-000-0000-0000	Note: Enter dashes	Amount
Distribution Total:			\$0.00

Justification according to site plan: (Fields below must be in ink)
This is to certify that materials requested on this PO will be used to implement the
Component/Curriculum; Objective/Page
Layer/Activity/Solution/Procedure/Page

Approving Signatures:

Administrator

Program Director

Technology Director

Business Manager

Comments:

Porterville Unified School District

Requisition

REQ #:

Requisition Only - This is not a Purchase Order

District No: 78

Vendor:

Charles Parker, SJR supervisor
Ag Education
CA Department of Education
2910 East Barstow, MS of 115
Fresno, CA 93740

Fiscal Year: 2017

Date Created: 9/13/2017

Ship To: 1

PORTERVILLE UNIFIED SCHOOL
534 NO. "E" STREET
PORTERVILLE, CA 93257

Comments:

Requested By: Lori Broz

Project: CATA inservice and meetings

Qty	Unit	Unit Price	Discount	Description	Taxable	Total
1	Each	160		Inservice and meetings	N	\$160.00
Extended Subtotal:						\$160.00
Discount:						\$0.00
Subtotal:						\$160.00
Tax Rate: 8.25%						Tax: \$0.00
Freight:						\$0.00
Requisition Total:						\$160.00

Account Distributions Ex: 000-00000-0-00000-00000-00000-000-0000-0000 Note: Enter dashes Amount

Distribution Total: \$0.00

Justification according to site plan: (Fields below must be in ink)

This is to certify that materials requested on this PO will be used to implement the
Component/Curriculum; Objective/Page

Layer/Activity/Solution/Procedure/Page

Comments:

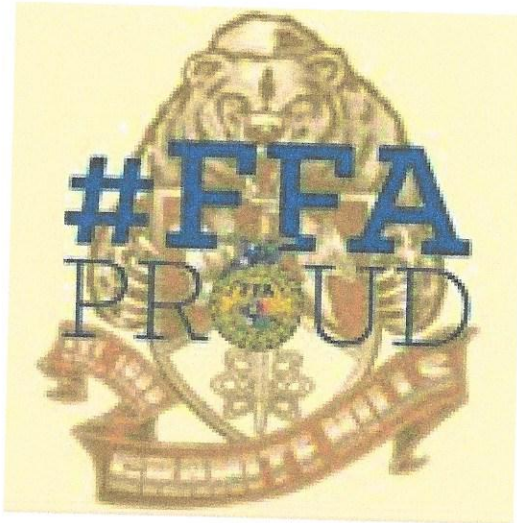
Approving Signatures:

Administrator

Program Director

Technology Director

Business Manager



Senior Project



Table of contents

AGED Senior Project:

1. Develop an officer handbook and slating process at Granite Hills High School
 - a. Create a comprehensive officer handbook
 - b. Create a process for elected officers to self assess the office position that fits their individual personality and the team's personalities



Granite Hills High School Agricultural Department Senior Project

My AGED 539 project consisted of creating a comprehensive officer handbook and a slating processes for the officer team. This project had two parts. The first part was to create a officer handbook that was pertinent to our program, and chapter needs. The second part was to create a slating process where students self asses their personalities, as well as the personalities of others on the team, and place themselves in the best suited officer positions based on these findings.

The following steps were needed to complete the project:

1. Research officer handbooks and election processes to find what was pertinent to our program and chapter needs.
2. Create a comprehensive officer handbook.
3. Create a document "Offices and Personalities" that identifies officer duties and pairs them with personality types/traits.
4. Utilize the student slating process with "Offices and Personalities" to slate the new officer team.

Step one: Research officer handbooks and find what was pertinent to our program and chapter needs

Granite Hills High School did not have a officer handbook as they had just reopened the program a semester before I was hired on at Granite. As our elections for new officers



approached, the students would need to know what was expected of them if they were elected into the officer team. Handbooks from many agriculture teachers were gathered, and I asked how their election process worked for them. I was able to utilize information/ officer handbooks from schools in the Porterville School District as well as outside the district.

One of the main points of struggle for many programs was that students many times were elected and slated by popularity, which was not always beneficial to the students of the program. In order to reduce the amount of popularity elections, Granite hills FFA decided that the agricultural students would elect people to the officer team, but have the team come together and slate themselves through self assessment. This process allows the program to be student lead while maintaining order in the election and slating procedures.

Step two: Create a comprehensive officer handbook

Granite Hills High School was reopened spring semester 2015. The program had no standards for officers applications, elections, and slating. I created a comprehensive officer handbook that includes the following: check off sheet, the officer application form, the officer contract, officer responsibilities, officer qualifications, discipline, required activities calendar, suggested leadership opportunities calendar, officer duties and committees, and a grade check form.

The officer handbook allows the members to know what is expected of them as they ponder running for office, it ensures that the program receives top quality students, both



academically and managerially. Current and future officers can refer back to it and improve it as the program grows.

Step three: Create a document “Offices and Personalities” that identifies officer duties and pairs them with personality types/traits.

In order to reduce popularity voting, members did not slate and elect officers, they simply voted for six officers that they thought would make the best officer team for the Granite Hills FFA chapter. Once the six were chosen we wanted the students to self assess and slate themselves based on their personalities, traits, and abilities. The officers-elect took an online personality quiz (<https://psychcentral.com/personality-test/start.php>). This quiz told them what Myers Briggs personality they were most comparable to. I paired the Myer Briggs personalities/traits to officer duties, traits, and responsibilities to create the “Offices and Personalities” document. Officer-elect could compare their personalities, traits, and strong suites to officer duties and responsibilities.

Step 4: Utilize the student slating process with “Offices and Personalities” to slate the new officer team.

The officers elect met with their online personality quiz results, and the “Offices and Personalities” document I compiled. They shared their personality type and traits with the team. Officers-elect took time to process their traits and personalities and how they fit into each of the offices. They then wrote down their top 3 choices of office with an explanation of those choices;



they were to reference back to their personality traits and officer duties. The team voted each other into their positions based on what everyone brought to the team and how they could best serve the members of their FFA. The team did this very cordially and were able to find the team member that would best fit each position without regard to the position they may have wanted before they started the process.

Granite Hills FFA



Chapter Officer Handbook



2017-2018

Becoming a chapter FFA officer is a challenging process, yet a very rewarding opportunity. Through this chapter officer candidate process, you will grow as a person and advance in leadership development a career preparation. Congratulations on deciding to run for office.

Granite Hills FFA Chapter Officer Application

2017/18



Check-off sheet

Candidates Name and Grade:

- ☐ Completed Application (in ink or typed) - and all appropriate signatures present.
- ☐ *Chapter Officer Contract* is checked-off and signed.
- ☐ You have read and understand all contained in the *Chapter Officer Handbook*.
- ☐ Grade Check Form is 100% complete!
- ☐ **Due By April 13, 2017**

Granite Hills FFA Chapter Officer Application

2017/18

1 of 2 pages

Applicant's Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone #: _____ Cell # _____ Grade: _____ Age: _____

Agriculture classes planned for the coming year: _____

Number 1 - 6 by preference, the offices you want to be considered for, if you are elected.
(One is your most desired spot and six is your least desired spot.)

☐ President ☐ Vice President ☐ Secretary ☐ Treasurer ☐ Reporter
☐ Sentinel ☐ Parliamentarian ☐ Historian ☐ Chaplain

1. Briefly state the qualities you possess that qualify you for a chapter office.
2. If you were elected to a chapter office, what would be your main goal for the chapter be?

3. List three strengths and weaknesses you feel you have.

Strengths

1. _____
2. _____
3. _____

Weakness

1. _____
2. _____
3. _____

Granite Hills FFA Chapter Officer Application

2017/18

2 of 2 pages

4. List the Agriculture classes you took this year and have signed up for next year:
- | <u>This year</u> | <u>Next Year</u> |
|------------------|------------------|
| | |

5. What other commitments do you have in the year that would compete for your time?

6. What do you believe the most important responsibilities of a chapter officer are?

I _____, hereby approve of my son/daughter,

_____, running/becoming a Granite Hills FFA Chapter Officer for the 2017-2018 school year. I realize that s(he) is responsible for their officer duties and will uphold them to the best of their ability. I further understand my child is required to be at all executive committee meetings, on time, or will fall subject to the penalties associated with absence and tardiness. I am aware that repeated absences (no more than) from official officer functions including officer and chapter meetings will result in my student's early dismissal from the officer team. I am aware that missing any mandatory events my result in my students early dismissal from the officer team. **His/Her presence at the officer retreat is mandatory!**

Parent/Guardian Signature: _____

Date: _____

I understand I am responsible for my duties as a chapter officer and will uphold them to the best of my ability. I further understand I am required to be at all executive committee meetings, on time, or will fall subject to the fees associated with absence and tardiness. I am aware that repeated absences from required functions will result in my being dismissed from the officer team early. **My presence at the officer retreat is mandatory!**

Applicant Signature: _____

Date: _____

Granite Hills FFA Chapter Officer Contract 1 of 3 pages

As an officer of the Granite Hills FFA Chapter, I _____ will: (initial each)

- _____ 1. Give precedence to FFA over other activities when there is no chance to work out a compromise.
- _____ 2. Attend all weekly officer meetings and monthly chapter meetings.
- _____ 3. Provide constructive criticism for my teammates and fellow members.
- _____ 4. Cooperate with other officers and maintain a friendly attitude with them, always work as a team.
- _____ 5. Abide by the National FFA Code of Ethics and School Policies.
- _____ 6. Set an example for other members by my positive actions both inside and outside of the classroom and take part in all fundraising activities.
- _____ 7. Obtain and wear proper official dress at all meetings and official functions.
- _____ 8. Accept all responsibilities of the office I receive.
- _____ 9. Be on time for all meetings, activities, and departure times.
- _____ 10. Write dates for activities down in a planner.
- _____ 11. Keep our team and my office as a priority.
- _____ 12. Attend ALL activities that I am able to. If I cannot attend, let other officers/advisor know ahead of time.
- _____ 13. Be responsible by staying on task and sticking to the agenda at meetings.
- _____ 14. Always support each other..... look for ways to help lighten my fellow officer's load.
- _____ 15. Be honest with each other and be open to others honesty.
- _____ 16. Do not talk behind the back of fellow officers.
- _____ 17. Communicate with the advisor.
- _____ 18. Keep my family informed of what I am/our team is doing.
- _____ 19. Approach my teammates appropriately.

Granite Hills FFA Chapter Officer Contract 2 of 3 pages

- _____20. Encourage ALL members.
- _____21. Take time to get to know ALL members.
- _____22. Step away from cliques..... meet and learn about new people.
- _____23. Be a resource to members
- _____24. Force and maintain a positive attitude.
- _____25. Help my fellow officers, the members, and our chapter.
- _____26. Maintain a community focuses with activities and /or community service.
- _____27. Develop creative ideas to get members involved.
- _____28. Be involved ourselves. Be an example.
- _____29. Always wear proper official dress.
- _____30. Communicate a positive attitude about wearing official dress.
- _____31. Wear appropriate clothing to all events.
- _____32. Conduct myself in an appropriate manner at FFA events and outside FFA.
- _____33. Step out of my comfort zone.

I have read and understand the above information. As an officer, I understand that I am required to abide by the Granite Hills High School Drug and Alcohol policy. Any violation at any time may result in my removal from the officer team.

If elected to a chapter office, I will carry out my responsibilities in accordance with these statements. I understand I will be removed from office by the Advisor or Membership if I have not followed the established standards for chapter FFA office.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Advisor's Signature: _____ Date: _____

Granite Hills FFA Chapter Officer Responsibilities~

Being a Chapter FFA officer takes a great deal of hard work and dedication, you will gain experiences and contacts that will last a lifetime. The skills gained will help prepare them for future careers, opportunities in college, and leadership roles in other organizations. Chapter officers serve the Granite Hills FFA members and advisor. They make a positive difference in the lives of many people.

This handbook is to help you prepare your candidacy for Chapter FFA Office. In it, you will find everything you need to get you on your way. Please thoroughly review all the enclosed information as you prepare for the chapter officer selection process.

Remember this handbook is only the beginning!! As a candidate, you will need to study Agriculture Education and FFA information, practice information, practice interviewing and presenting yourself in front of people. It will take your personal commitment and dedication to truly prepare for this process. You know yourself best! You know what areas you need to work on. We wish you the very best.

If you have any further questions, regarding the responsibilities of Chapter Officers, or the Selection Process, please contact your chapter advisor.

Organization

The Granite Hills FFA Officers are overseen by the FFA advisor, with support by the school administration office.

There will be six elected chapter officers for the school year and the possibility of one appointed editor, as decided upon by the advisor. Results for the Granite Hills FFA Chapter Officer Team will be presented at the Spring Awards Banquet.

Qualifications

To participate in the Granite Hills FFA Chapter Officer program, officer candidates **MUST** meet all of the eligibility requirements:

- Have and maintain a 2.0 GPA or higher.
- Have and maintain a clean discipline and attendance record.
- Attend the summer Chapter Officer Retreat
- Have a signed, completed application on file with the chapter advisor.
- Have a signed, completed chapter Code of Ethics on file with the Chapter advisor.
- Have signed, completed chapter officer contract
- Have signed, completed expectations of the chapter officers
- You have read and understood everything contained in the chapter officer handbook.
- Have signed, completed grade check 100% complete.
- Be a member of the local FFA chapter for the current school year.
- Review the Chapter Officer Handbook and Program of works
- Go through the chapter selection process.

Discipline

All FFA Chapter Officers will be placed on behavior contracts for any of the offenses listed below. The Chapter Officer is allowed two chances to improve their behavior, with the third offense resulting in removal from the team.

Offenses:

- Not abiding by the FFA Code of Ethics
- Unexcused absences: Anything but an illness or family emergency.

Offenses resulting in immediate removal from the Granite Hills FFA Chapter Officer Team:

- Use and/or possession of alcohol or drugs
- Use and/or possession of tobacco.
- Stealing or possession of stolen goods.
- Use and/or possession of weapons.
- Defiance of advisor, administrator or other teacher.
- Two consecutive grading periods below 2.0 GPA.
- Fighting.

Parent and/or officer has the right to request a hearing regarding this action. The hearing will be held as soon as possible with a panel consisting of an administrator, advisor, officer's counselor, and one teacher. The officer and parent will be given the opportunity to present reasons for this action to be voided. The decision of the panel will be final.

Required Activities Calendar

The following activities are **required** for all chapter officers. A description of the activities and calendar are as follows:

<u>Activity</u>	<u>Date/s</u>
All Chapter Meetings	_____
Officer Retreat	_____
Executive Meetings	_____
Chapter Banquets	_____
COLC	_____

Suggested Leadership Opportunities Calendar

The following activities are leadership opportunities for all chapter officers. A description of the activities and calendar are as follows:

Sequoia Sectional FFA Meeting	_____
Sequoia Sectional FFA Activities	_____
MFE/ALA	_____
California State Leadership Conference	_____
Sacramento Leadership Conference	_____
Sequoia Sectional Speaking contests	_____

2017-2018

Granite Hills FFA Officers Team

President.....Ashley Coulson
Vice President.....BobbiLin Lambert
Secretary.....Harrison Leal
TreasurerStephen Land
Reporter.....Shelby Green
Sentinel.....Hobi McGee
Advisor.....Mrs. Broz
Advisor.....Mrs. Daniel

OFFICERS DUTIES AND COMMITTIES

President-Leadership Activities

1. Preside over meetings according to accepted rules of parliamentary procedure
2. Appoint committees and serve on them as an ex-officio, nonvoting member.
3. Coordinate the activities of the chapter and evaluate the progress of each division of the program of activities (POA)
4. Submit a Star administrator award

Vice President-Supervised project activities

1. Assume all duties of the president if necessary.
2. Develop the POW and serve as an ex-officio, nonvoting member of the POW committees
3. Coordinate all committee work.
4. Work closely with the president and advisor to assess progress toward meeting chapter goals.
5. Establish and maintain a chapter resource file.
6. Maintain FFA Point system and keep the AET up to date.
7. Submit a national chapter award
8. Submit a superior chapter award

Secretary-point award

1. Prepare and post the agenda for each chapter meeting.
2. Prepare and present the minutes of each chapter meeting.
3. Place all committee reports in the designated area in the FFA chapter workbook: Secretary, Treasurer and Program of Activities Workbook or the computer software.
4. Be responsible for Correspondence.
5. Maintain member attendance and activity records.
6. Assist the Vice President in keeping the AET up to date.

Treasurer- Chapter Finance

1. Receive, record and deposit FFA funds and issue reports.
2. Present monthly treasurer reports at monthly meetings.
3. Maintain a neat and accurate FFA Chapter Handbook
4. Prepare and submit the membership roster and dues to the National FFA Organization through the state FFA Association office, in cooperation with the secretary.
5. Serve as chairperson of the earnings and savings committee.

Reporter-Public relations

1. Plan public information programs with local radio, television, newspaper, and service clubs and make use of other opportunities to tell the FFA story.
2. Release news and information to local and regional news media.
3. Publish a chapter newsletter.
4. Prepare and maintain a chapter scrapbook.
5. Bring new completed scrapbook pages to each chapter meeting.
6. Complete Star reporter award
7. Keep the all social media accounts up to date with current events
8. Send local stories to area, district, and state reporters.
9. Send articles and photographs to FFA New Horizons and other national and regional publications.
10. Work with local media on radio and television appearances and FFA news.
11. Serve as the chapter photographer.

Sentinel

1. Assist the president in maintaining order.
2. Keep the meeting room, chapter equipment and supplies in proper condition.
3. Welcome guests and members.
4. Have, bring a sign-up sheet for every event.
5. Keep the meeting room comfortable.
6. Take charge of candidates for degree ceremonies.
7. Assist with special features and refreshments.
8. Have FFA point tally on hand for each meeting.

Advisor

1. Supervise chapter activities year-round.
2. Inform prospective students and parents about the FFA.
3. Instruct the student in leadership and personal development.

4. Build school and community support for the program.
5. Encourage involvement of all chapter members in activities.
6. Prepare students for involvement in career development events(CDE's)and leadership programs

Name: _____ Grade: _____

Home School: **Granite Hills high school**

Period	Teacher	Grade	Signature	Comments
1				
2				
3				
4				
5				
6				
7				
8				

**DO NOT TURN IN THIS APPLICATION WITHOUT ALL OF YOUR GRADES FILLED IN AND SIGNED BY YOUR
REAL TEACHER!**

***DO THIS IN ADVANCE IN CASE YOUR TEACHER IS ABSENT! You may PRINT a Grade Check off but
Mrs. Broz and or Mrs. Daniel must be present!***

Parent Signature:

My son / daughter is eligible, currently has a "C" or better in every, and all of his / her agriculture classes.

Signed: _____ Date _____

Student Signature:

The information given is true and correct, and I am eligible and have at least a "D" or better in every and all agriculture classes.

Signed: _____ Date _____

OFFICERS DUTIES AND COMMITTIES

President-Leadership Activities

1. Preside over meetings according to accepted rules of parliamentary procedure
2. Appoint committees and serve on them as an ex-officio, nonvoting member.
3. Coordinate the activities of the chapter and evaluate the progress of each division of the program of activities (POA)
4. Submit a Star administrator award

Vice President-Supervised project activities

1. Assume all duties of the president if necessary.
2. Develop the POW and serve as an ex-officio, nonvoting member of the POW committees
3. Coordinate all committee work.
4. Work closely with the president and advisor to assess progress toward meeting chapter goals.
5. Establish and maintain a chapter resource file.
6. Maintain FFA Point system and

ENTJ

Frank, decisive, assume leadership readily. Quickly see illogical and inefficient procedures and policies, develop and implement comprehensive systems to solve organizational problems. Enjoy long-term planning and goal setting. Usually well informed, well read, enjoy expanding their knowledge and passing it on to others. Forceful in presenting their ideas.

ISFP

Quiet, friendly, sensitive, and kind. Enjoy the present moment, what's going on around them. Like to have their own space and to work within their own time frame. Loyal and committed to their values and to people who are important to them. Dislike disagreements and conflicts, do not force their opinions or values on others.

INFP

Idealistic, loyal to their values and to people who are important to them. Want an external life that is congruent with their values. Curious, quick to see possibilities, can be catalysts for implementing ideas. Seek to understand people and to help them fulfill their potential. Adaptable, flexible, and accepting unless a value is threatened.

ENTP

Quick, ingenious, stimulating, alert, and outspoken. Resourceful in solving new and challenging problems. Adept at generating conceptual possibilities and

keep the AET up to date.

7. Submit a national chapter award
8. Submit a superior chapter award

Secretary-point award

1. Prepare and post the agenda for each chapter meeting.
2. Prepare and present the minutes of each chapter meeting.
3. Place all committee reports in the designated area in the FFA chapter workbook:
Secretary, Treasurer and Program of Activities Workbook or the computer software.
4. Be responsible for Correspondence.
5. Maintain member attendance and activity records.
6. Assist the Vice President in keeping the AET up to date.

then analyzing them strategically. Good at reading other people. Bored by routine, will seldom do the same thing the same way, apt to turn to one new interest after another.

INFJ

Seek meaning and connection in ideas, relationships, and material possessions. Want to understand what motivates people and are insightful about others. Conscientious and committed to their firm values. Develop a clear vision about how best to serve the common good. Organized and decisive in implementing their vision.

ISTJ

Quiet, serious, earn success by thoroughness and dependability. Practical, matter-of-fact, realistic, and responsible. Decide logically what should be done and work toward it steadily, regardless of distractions. Take pleasure in making everything orderly and organized - their work, their home, their life. Value traditions and loyalty.

ESTJ

Practical, realistic, matter-of-fact. Decisive, quickly move to implement decisions. Organize projects and people to get things done, focus on getting results in the most efficient way possible. Take care of routine details. Have a clear set of logical standards, systematically follow them and want others to also. Forceful in implementing their plans.

Treasurer- Chapter Finance

1. Receive, record and deposit FFA funds and issue reports.
2. Present monthly treasurer reports at monthly meetings.
3. Maintain a neat and accurate FFA Chapter Handbook
4. Prepare and submit the membership roster and dues to the National FFA Organization through the state FFA Association office, in cooperation with the secretary.
5. Serve as chairperson of the earnings and savings committee.

INFJ

Seek meaning and connection in ideas, relationships, and material possessions. Want to understand what motivates people and are insightful about others. Conscientious and committed to their firm values. Develop a clear vision about how best to serve the common good. Organized and decisive in implementing their vision.

ISTP

Tolerant and flexible, quiet observers until a problem appears, then act quickly to find workable solutions. Analyze what makes things work and readily get through large amounts of data to isolate the core of practical problems. Interested in cause and effect, organize facts using logical principles, value efficiency.

INTP

Seek to develop logical explanations for everything that interests them. Theoretical and abstract, interested more in ideas than in social interaction. Quiet, contained, flexible, and adaptable. Have unusual ability to focus- in depth to solve problems in their area of interest. Skeptical, sometimes critical, always analytical.

ESTP

Flexible and tolerant, they take a pragmatic approach focused on immediate results. Theories and conceptual explanations bore them - they want to act energetically to solve the problem. Focus on the here-and-now, spontaneous, enjoy each moment that they can be active with others. Enjoy material comforts and style. Learn best through doing.

Reporter-Public relations

1. Plan public information programs with local radio, television, newspaper, and service clubs and make use of other opportunities to tell the FFA story.
2. Release news and information to local and regional news media.
3. Publish a chapter newsletter.
4. Prepare and maintain a chapter scrapbook.
5. Bring new completed scrapbook pages to each chapter meeting.
6. Complete Star reporter award
7. Keep the all social media accounts up to date with current events
8. Send local stories to area, district, and state reporters.
9. Send articles and photographs to FFA New Horizons and other national and regional publications.
10. Work with local media on radio and television appearances and FFA news.
11. Serve as the chapter photographer.

ISFP

Quiet, friendly, sensitive, and kind. Enjoy the present moment, what's going on around them. Like to have their own space and to work within their own time frame. Loyal and committed to their values and to people who are important to them. Dislike disagreements and conflicts, do not force their opinions or values on others.

ENFP

Warmly enthusiastic and imaginative. See life as full of possibilities. Make connections between events and information very quickly, and confidently proceed based on the patterns they see. Want a lot of affirmation from others, and readily give appreciation and support. Spontaneous and flexible, often rely on their ability to improvise and their verbal fluency.

Sentinel

1. Assist the president in maintaining order.
2. Keep the meeting room, chapter equipment and supplies in proper condition.
3. Welcome guests and members.
4. Have, bring a sign-up sheet for every event.
5. Keep the meeting room comfortable.
6. Take charge of candidates for degree ceremonies.
7. Assist with special features and refreshments.
8. Have FFA point tally on hand for each meeting.

ENFJ

Quiet, friendly, responsible, and conscientious. Committed and steady in meeting their obligations. Thorough, painstaking, and accurate. Loyal, considerate, notice and remember specifics about people who are important to them, concerned with how others feel. Strive to create an orderly and harmonious environment at work and at home.

ESFP

Outgoing, friendly, and accepting. Exuberant lovers of life, people, and material comforts. Enjoy working with others to make things happen. Bring common sense and a realistic approach to their work, and make work fun. Flexible and spontaneous, adapt readily to new people and environments. Learn best by trying a new skill with other people.

ESFJ

Warmhearted, conscientious, and cooperative. Want harmony in their environment, work with determination to establish it. Like to work with others to complete tasks accurately and on time. Loyal, follow through even in small matters. Notice what others need in their day-by-day lives and try to provide it. Want to be appreciated for who they are and for what they contribute.

--	--

ISTJ Doing what should be done	ISFJ A high sense of duty	INFJ An inspiration to others	INTJ Everything has room for improvement
ISTP Ready to try anything once	ISFP Sees much but shares little	INFP Performing noble service to aid society	INTP A love of problem solving
ESTP The ultimate realists	ESFP You only go around once in life	ENFP Giving life an extra squeeze	ENTP One exciting challenge after another
ESTJ Life's administrators	ESFJ Hosts and hostesses of the world	ENFJ Smooth talking persuader	ENTJ Life's natural leaders

ISTJ

Responsible, sincere, analytical, reserved, realistic, systematic. Hardworking and trustworthy with sound practical judgment.

ISFJ

Warm, considerate, gentle, responsible, pragmatic, thorough. Devoted caretakers who enjoy being helpful to others.

INFJ

Idealistic, organized, insightful, dependable, compassionate, gentle. Seek harmony and cooperation, enjoy intellectual stimulation.

INTJ

Innovative, independent, strategic, logical, reserved, insightful. Driven by their own original ideas to achieve improvements.

ISTP

Action-oriented, logical, analytical, spontaneous, reserved, independent. Enjoy adventure, skilled at understanding how mechanical things work.

ISFP

Gentle, sensitive, nurturing, helpful, flexible, realistic. Seek to create a personal environment that is both beautiful and practical.

INFP

Sensitive, creative, idealistic, perceptive, caring, loyal. Value inner harmony and personal growth, focus on dreams and possibilities.

INTP

Intellectual, logical, precise, reserved, flexible, imaginative. Original thinkers who enjoy speculation and creative problem solving.

ESTP

Outgoing, realistic, action-oriented, curious, versatile, spontaneous. Pragmatic problem solvers and skillful negotiators.

ESFP

Playful, enthusiastic, friendly, spontaneous, tactful, flexible. Have strong common sense, enjoy helping people in tangible ways.

ENFP

Enthusiastic, creative, spontaneous, optimistic, supportive, playful. Value inspiration, enjoy starting new projects, see potential in others.

ENTP

Inventive, enthusiastic, strategic, enterprising, inquisitive, versatile. Enjoy new ideas and challenges, value inspiration.

ESTJ

Efficient, outgoing, analytical, systematic, dependable, realistic. Like to run the show and get things done in an orderly fashion.

ESFJ

Friendly, outgoing, reliable, conscientious, organized, practical. Seek to be helpful and please others, enjoy being active and productive.

ENFJ

Caring, enthusiastic, idealistic, organized, diplomatic, responsible. Skilled communicators who value connection with people.

ENTJ

Strategic, logical, efficient, outgoing, ambitious, independent. Effective organizers of people and long-range planners.

ISTJ Traditionalists 13.7% Dutiful Practical Logical Methodical	ISFJ Protectors 12.7% Dutiful Practical Supportive Meticulous	INFJ Guides 1.7% Devoted Innovative Idealistic Compassionate	INTJ Visionaries 1.4% Independent Innovative Analytical Purposeful
ISTP Problem-solvers 6.4% Expedient Practical Objective Adaptable	ISFP Harmonizers 6.1% Tolerant Realistic Harmonious Adaptable	INFP Humanists 3.2% Insightful Innovative Idealistic Adaptable	INTP Conceptualizers 2.4% Questioning Innovative Objective Abstract
ESTP Activists 5.8% Energetic Practical Pragmatic Spontaneous	ESFP Fun-lovers 8.7% Spontaneous Practical Friendly Harmonious	ENFP Enthusiasts 6.3% Optimistic Innovative Compassionate Versatile	ENTP Entrepreneurs 2.8% Risk-taking Innovative Outgoing Adaptable
ESTJ Coordinators 10.4% Organized Practical Logical Outgoing	ESFJ Supporters 12.6% Friendly Practical Loyal Organized	ENFJ Developers 2.8% Friendly Innovative Supportive Idealistic	ENTJ Reformers 2.9% Determined Innovative Strategic Outgoing